

## **SEUSKF BOD Meeting Minutes July 10, 2011**

### **Board members Present:**

Kunitoshi Arai  
Ryoko Barr  
Tina Canada  
Bob Eitel  
Phillip Hyun  
Shinobu Maeda  
Wayne Scanlon  
Bob Souder  
Mike Watson

### **Also present:**

Ken Strawn  
Mike Canada

### **Minutes from January BOD meeting read by secretary (Mike Watson)**

-approved as read

### **Treasurers Report (Tina Canada)**

Please find the complete Treasurer's report at the end of this document. The highlights of the report are:

For the period of 1-16-2011 to 7-10-2011 the closing balance in the checking account is \$18,588.39.

As of 7-10-2011 the SEUSKF had 31 paying dojo members with a total of 470 individuals registered with the AUSKF. The membership breakdown was: 385 male and 85 female. Of these 105 were 17 or under and 365 were 18 or older with 20 being college students registered at a college dojo. This was comparable to the previous year.

### **Old Business:**

#### **AUSKF National Tournament**

Presentation by Ken Strawn

Approximately 86 people have volunteered to help

Any that can make it show up at 1pm to help set up the gym. All volunteers should show up at 7pm for training meeting.

Each court will have an electronic display.

Still to determine: transportation hotel to tournament for sensei/shinpan.

At this point President Bob Souder requested an outline of the tournament plans and logistics for reference from Ken Strawn.

A request for \$500 for tournament program costs was made, the motion was made by W. Scanlon and seconded by B. Eitel. Motion was passed.

Bento arrangements are being made by K. Arai and we need to make sure that the arrangements are coordinated with the AUSKF. Volunteers will get free bento lunches. Money needs to be transferred to K. Arai to pay for bento.

## **New Business**

### **SEUSKF Tournament**

Nashville has said they will sponsor. 1<sup>st</sup> or 2<sup>nd</sup> weekend in OCT possibly? Later if needed (see next item as conflict). Asking about SEUSKF support.

Nothern seminar- B Eitel and R. Stroud sensei weekend of Oct. 8&9.

**Seminar** planned by K. Arai at GKA Nov 20<sup>th</sup>. 2 Hachidan will give seminar. \$30 fee, registration and details to be sent out later for distribution and posting on web site.

### **SEUSKF Insurance Waivers**

Waivers are supposed to be sent in at registration. Had been sending to B. Eitel but to make it simpler they will now be sent in with registration to T. Canada.

This year of 470 members registered only about 50% had sent in waivers. 12 dojo were 100% compliant and 13 dojo had sent in none at all.

This year all will be sent in to Treasurer with registration dues and materials.

Question is... if no waiver is received should registration be held up until one is received?

Will post the waiver requirement on web site when registration period comes up (January).

B.Eitel is intermediary for insurance, B. Souder is in charge overall.

### **New Dojos**

Alabama Kendo club- 6-8 people with a yondan as sensei.

K. Arai motions, W. Scanlon seconds. Pass with the suggestion that they choose a more specific name as Alabama Kendo club is too broad.

Jacksonville Kendo Club (Jacksonville TN)

10 current members with Rogers Gossett (yondan, Memphis kendo club) as temporary sensei possibly.

Motion to accept R. Barr, seconded K. Arai, passed as a probationary club.

### **Iaido Takai/Shinsa**

B. Souder

Desire to establish an event maybe in 2012. Financial assistance or seed money to bring in an Iaido sensei for a seminar/shinsa/taikai inclusive of all current Iaidoka. Koryu left up to individual dojo.

### **Kendo Educational seminar**

Triangle Kendo & Iaido is interested in hosting a seminar by Koike sensei on how to approach shinsa (promotional testing). They are interested in having it in September but it was pointed out that there are other events going on (AUSKF summer camp and upcoming SEUSKF taikai/shinsa and the northern regional seminar. November also looks busy. It was requested that TKI postpone the seminar till possibly January or later depending on other events scheduled and availability of Koike sensei and space to hold the event. It was relayed that SEUSKF seminar support money would likely be available if needed.

### **AUSKF summer camp**

The summer camp will be held Sep 2,3, & 4 in Annandale VA at hosted by Shidogakuin.

### **Web site**

It was requested that an announcement for the summer camp be placed on the web site and the SEUSKF Facebook page. In addition Strawn sensei asked to have the contact information for the Charlotte Kendo club be changed to him.

Mike Watson said he was looking into using a new web host for the web site and mentioned that he was interested in using one that had a different content management system. Although this would require moving the site and might include some downtime and replacement of a lot of the information currently on the website it would be worth it for the long run. It was made apparent that we could afford more money towards the web site if needed. M. Watson said he would look at various hosts and make a decision soon. We would also want to look more closely at setting up an online store to purchase SEUSKF official merchandise such as t-shirts, tenugui, patches and the like as well.

### **Budget Proposals**

A draft budget was discussed with the following proposals:

Item	Budgeted amt 8-2010 to 8-2011	Proposed budget
National Championship	1500	2000
BOD travel for meetings	3000	4000
Website expense	100	150
Mentor	2000 (500/region)	2000
Iaido camp/seminar	-	1000

All budgets for promotional and regional seminar expenses remain the same at 500 per region and administrative expenses remain at 300.

Any remaining funds will be transferred to emergency funds.

The budget was motioned for acceptance by M. Watson and seconded by T.Canada.  
Budget passed.

## **Committee Breakout**

### **Education Committee**

Kendo-

- A) K. Arai sensei to visit the new dojos voted on today to assess the kendo skill level and teach fundamentals.
- B) B) Northern region seminar in 2012 to teach reigisaho. Focus on the younger students and reinforce the lessons with sensei.
- C) K. Arai sensei would like to visit Florida in April or May. There will be a December event led by S. Maeda sensei.
- D) End of May 2012 2<sup>nd</sup> annual GKA taikai and shinsa.

### **Competition Committee**

- A) Set final date for SEUSKF Championship. Late October or early Nov best.
- B) Nationals feedback report
  - Preparations
  - Practice details and overview
  - Tournamant results
  - Future plans
- C) 2014 Nationals Preparation
  - Early 2013 (March/April) first tryouts
  - 2<sup>nd</sup> tryouts (June) summer 2013

### **Promotions Committee**

- A) Excel sheets will be used for menjo requests with more info such as name, age, birthdate, etc.
  - name needs to be spelled same each time. (ie not Mike Watson one time, Michael Watson another)
  - typed, proofread
  - check AUSKF web site for menjo form
  - electronic copy to be saved of mejo requests
  - written exam and shinsa score sheets to be sent to Maeda sensei
  - menjo fees made out to AUSKF
  - check is preferred but money order or cash accepted
  - menjo requests should be sent within 2 weeks of shinsa
  - Examiners for shinsa should be checked for qualification

### **Iaido Committee**

- Find out who is ranked and is having practices and where
- 2012 seminar
- Expose kendoka to iaido

-Establish with AUSKF we have an iaido committee, some funding and desire to increase iaido awareness.

**SEUSKF Treasurer's Report (period 1/16/2011 to 7/10/2011)**

**prepared by Tina L. Canada**

*Detailed Budget Report:*

<b>Notation</b>	<b>Budgeted for August 21, 2010 to August 20, 2011</b>	<b>Actual Expenses</b>	<b>Total Remaining</b>
<b>National Championship</b>	<b>\$1,500.00</b>		<b>\$0.00</b>
Accrued for Nationals in July 2011 (Set Aside)		-\$1,500.00	
<b>BOD travel/meetings</b>	<b>\$3,000.00</b>		<b>-\$195.22</b>
S. Maeda BOD Aug. meeting travel		-\$200.00	
P. Hyun BOD Aug. meeting travel		-\$200.00	
K. Strawn BOD Aug. meeting travel		-\$200.00	
B. Souder BOD Aug. meeting travel		-\$200.00	
B. Eitel BOD Aug. meeting travel		-\$200.00	
M. Watson BOD Aug. meeting travel		-\$200.00	
T. Canada BOD Aug. meeting travel		-\$200.00	
B. Souder BOD Jan. meeting travel		-\$300.00	
S. Maeda BOD Jan. meeting travel		-\$300.00	
P. Hyun BOD Jan. meeting travel		-\$295.22	
W. Scanlon Jan. meeting travel		-\$300.00	
T. Canada BOD Jan meeting travel		-\$300.00	
M. Watson BOD Jan. meeting travel		-\$300.00	
<b>Website expenses</b>	<b>\$100.00</b>		<b>\$58.06</b>
11/22/2010 through 5/22/2011 website fees		-\$41.94	
<b>SEUSKF Promotional &amp; seminars expenses (\$500 cap per region of the SEUSKF)</b>			
<b>Northern Zone (MD, VA)</b>	<b>\$500.00</b>		<b>\$0.00</b>
K. Arai travel fees for seminar in Baltimore, MD on 10/8 to 10/9/11		-\$500.00	
<b>Central Zone (NC, SC, GA)</b>	<b>\$500.00</b>		<b>\$0.00</b>
S. Maeda travel fees for seminar and promotional in Columbia, SC on 9/11 to 9/12/2010		-\$426.50	

K. Strawn lodging fees for seminar and promotional in Columbia, SC on 9/11 to 9/12/2011		-\$73.50	
<b>Western Zone (TN)</b>	<b>\$500.00</b>		<b>\$245.00</b>
K. Arai travel fees for seminar in Knoxville, TN on 2/26/2011		-\$255.00	
<b>Southern Zone (FL)</b>	<b>\$500.00</b>		<b>\$0.00</b>
P. Hyun travel fees for seminar and promotional in Bartow, FL on 12/4/2010		-\$400.00	
K. Arai travel fees for seminar and promotional in Miami, FL on 4/1/2011		-\$100.00	
<b>Administrative expenses</b>	<b>\$300.00</b>		<b>\$136.33</b>
Postage for mailing out 2011 SEUSKF/AUSKF dues information		-\$13.28	
SEUSKF Board of Directors Election mailings and ballots		-\$71.28	
Postage for mailing out SEUSKF tenugui		-\$60.81	
Postage for mailing SEUSKF registration for AUSKF National championship		-\$18.30	
<b>Transferred to Emergency funds</b>	<b>\$1,550.00</b>		<b>\$0.00</b>
8/23/10 transferred to Emergency funds		-\$1,550.00	
<b>Total Budget</b>	<b>\$8,450.00</b>	<b>-\$8,205.83</b>	<b>\$244.17</b>

<b>Emergency funds (unspent money from previous years' budgets)</b>	<b>\$1,173.39</b>		<b>\$3,433.23</b>
Unspent money from 2009/2010 fiscal year	\$1,635.34		
Transfer from Budget to emergency funds	\$1,550.00		
8/23/2010 recalculation of emergency funds based on actual amount in checking account	\$2,977.43		
8/23/2010 Mentor Program funding		-\$2,000.00	
S. Maeda American-zone Shimpan seminar in Chicago, IL		-\$200.00	
K. Arai American-zone Shimpan seminar in Chicago, IL		-\$200.00	
K. Strawn Chair of the Nationals Committee meeting travel to Atlanta, GA		-\$50.00	
Funding for Nito-ryu seminar in Arlington, VA		-\$300.00	
Funeral flowers for Benjamin Hazard-Sensei		-\$152.93	
Transfer from emergency funds to National Team budget		-\$1,000.00	

<b>Funds to be Set Aside for National Championships for July 2011</b>			<b>\$455.69</b>
---	--	--	-----------------

Set aside from 2008-2009 budget	\$1,000.00		
Transfer \$500 to National Team budget per 1/17/09 BOD meeting	\$500.00		
Set aside from 2009-2010 budget	\$1,500.00		
Zekken for Yuki Kasuya for Jr. National Tournament (7/10)		-\$45.00	
Reimbursement for Yuki Kasuya Jr. National Tournament zekken		\$45.00	
Registration fee for PNKF Women's Tournament (\$40/person; 5 registrants) (6/10)		-\$200.00	
Set aside from 2010-2011 budget	\$1,500.00		
Gym rental fee for 1/16/2011 try-outs and practice in Atlanta, GA		-\$375.00	
Shimpan fee for S. Yazaki for try-outs in GA		-\$50.00	
Shimpan fee for S. Imae for try-outs in GA		-\$50.00	
Shimpan fee for Y. Hoang for try-outs in TN		-\$75.00	
Shimpan fee for P. Hoang for try-outs in TN		-\$75.00	
Shimpan fee for K. Strawn for try-outs in TN		-\$75.00	
Shimpan fee for R. Gossett for try-outs in TN		-\$75.00	
Registration fee for Individual divisions for AUSKF championships (\$50/person) (8/11)		-\$1,700.00	
Zekken for SEUSKF National team members for AUSKF championships (25 count)		-\$750.00	
Gym rental fee for 7/9/2011 team practice in Charlotte, NC		-\$175.00	
Registration fee for Team divisions for AUSKF championships (19 count)		-\$950.00	
Transfer \$1000 to National Team budget from emergency funds per 5/22/2011 BOD vote	\$1,000.00		
Gym rental fee for 2/28/2011 team practice in Atlanta, Georgia		-\$300.00	
Additional Zekken for SEUSKF National team member for AUSKF championship		-\$44.31	
Registration fee for Team division for Jr/Sr Youth Girls Team (3 count)		-\$150.00	

<b>Funds for the Mentor Program (\$500 cap per region of the SEUSKF)</b>			<b>\$1,011.00</b>
8/23/2010 \$2,000 from emergency funds transferred to fund the Mentor Program			
<b>Northern Zone (MD, VA)</b>	<b>\$500.00</b>		<b>\$500.00</b>
<b>Central Zone (NC, SC, GA)</b>	<b>\$500.00</b>		<b>\$500.00</b>
<b>Western Zone (TN)</b>	<b>\$500.00</b>		<b>\$0.00</b>

S. Yazaki travel to Knoxville, TN (2/26/11 - 2/27/11)		-\$200.00	
S. Maeda travel to Knoxville, TN (2/26/11 - 2/27/11)		-\$300.00	
<b>Southern Zone (FL)</b>	<b>\$500.00</b>		<b>\$11.00</b>
S. Maeda travel to Tampa Kendo Club (9/25/10 and 10/30/10)		-\$96.00	
S. Maeda travel to University of Central Florida Kendo Club (9/26/10, 10/17/10 and 11/7/10)		-\$216.00	
S. Maeda travel to Sedokan, Boynton Beach (8/29/10)		-\$177.00	

The SEUSKF has \$3,433.23 remaining in the emergency funds as of 7/10/2011.

***SEUSKF Checking Account Summary:***

**Treasurer's report for the SEUSKF  
(1/16/11-7/10/11)**

<b>Opening Balance</b>		\$14,630.96
<b>Deposits</b>	New AUSKF/SEUSKF member dues (1/1/2011-7/9/2011)	\$30,400.00
	Tenugui Sales	\$813.00
<b>Debits</b>	New member AUSKF dues (1/1/2011-7/9/2011)	-\$17,225.00
	Postage and copy charges for mailings to dojos and mailing menjos	-\$160.28
	BOD travel expenses	-\$1,795.22
	Seminar travel expense for instructors (Jan.-July)	-\$1,305.00
	Mentor program travel expense for instructors (Jan.-July)	-\$500.00
	Website fees	-\$41.94
	AUSKF National Championships expenses for the SEUSKF Team (try-outs, practices, zekken, entry fees, etc.)	-\$4,844.31
	Support for Nito-ryu seminar in the Northern Region	-\$300.00
	Funeral flowers for Benjamin Hazard-Sensei	-\$152.93
	Reimbursement of advance for SEUSKF tenugui production	-\$915.00
<b>Closing Balance</b>		\$18,604.28

*Prepared by T. Canada, SEUSKF Treasurer*

***SEUSKF 2011 Statistics:***

<b>Dojo Name</b>	<b>State</b>	<b># of Members</b>
Central Florida Kendo Club	Florida	6
Gulf Coast Kendo Club	Florida	35
Meguro Iaido/Kendo Kai of Ft. Myers	Florida	2
Sedokan Kendo	Florida	10
Seminole Kendo Club	Florida	4
Shi Sei Kai Dojo	Florida	5
South Florida Kendo Club	Florida	9
Summerlin Kendo Club	Florida	9
Tallahassee Kendo	Florida	3
Tampa Kendo Club	Florida	7
Atlanta Kendo Kai	Georgia	33
East Georgia Kendo Club	Georgia	7
Georgia Japanese Language School Kendo Club	Georgia	13
Georgia Kendo Association	Georgia	46
Peachtree City Kendo Association	Georgia	10
Annapolis Kendo/Iaido Club	Maryland	3
Baltimore-Annapolis Kendo	Maryland	29
UMBC Kendo Club	Maryland	3
Charlotte Kendo Club	North Carolina	15
North Raleigh Kendo Club	North Carolina	13
Triangle Kendo and Iaido	North Carolina	23
Columbia Kendo Club	South Carolina	5
Winthrop Kendo Club	South Carolina	7
Knoxville Kendo Club	Tennessee	16
Memphis Kendo Club	Tennessee	31
Nashville Kendo Club	Tennessee	42
Hampton Roads Kendo Club	Virginia	8
Koryo Dojo	Virginia	22
Northern Virginia Budokai	Virginia	37
Shudokan USA	Virginia	12
Virginia Beach Kendo and Iaido Club	Virginia	5

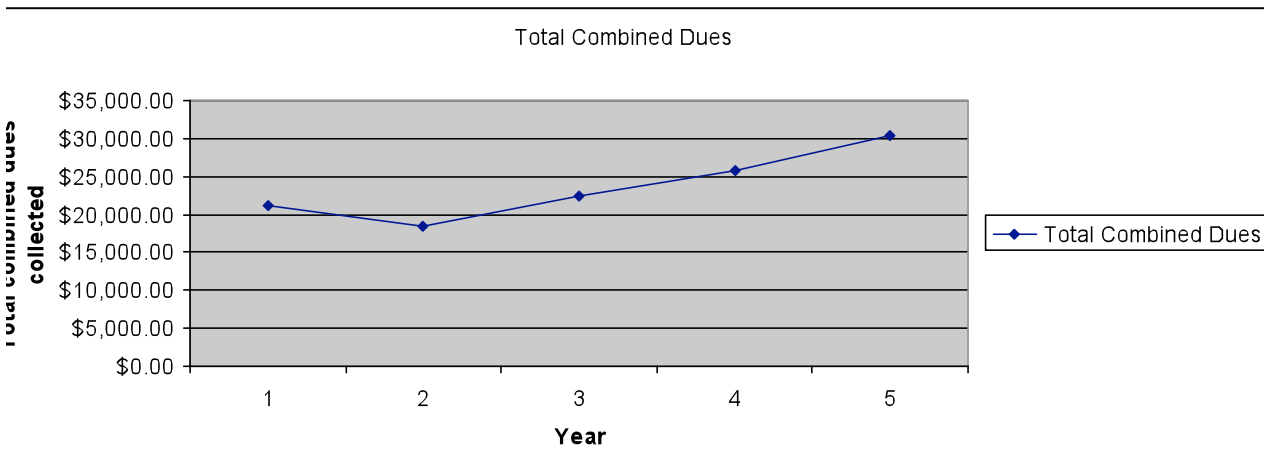
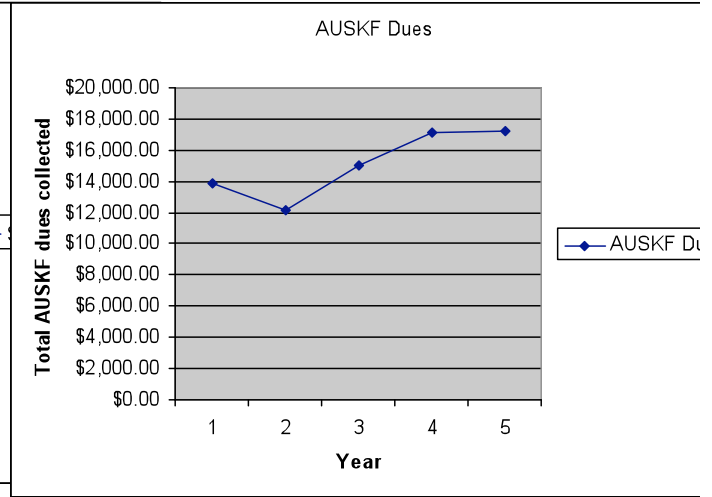
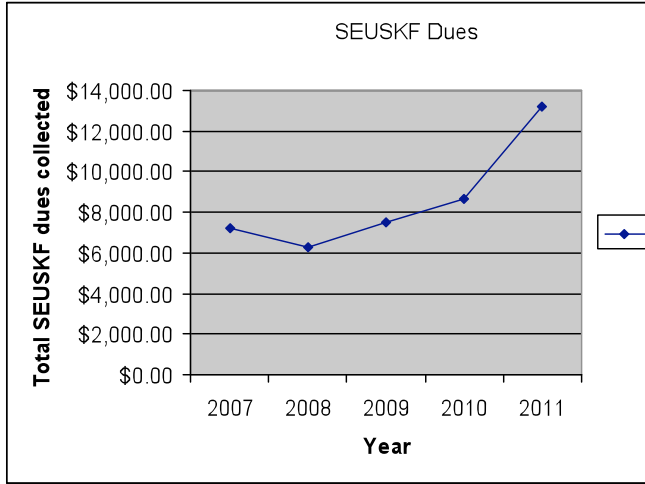
<b>Total from 31 Dojos</b>	<b>470</b>
----------------------------	------------

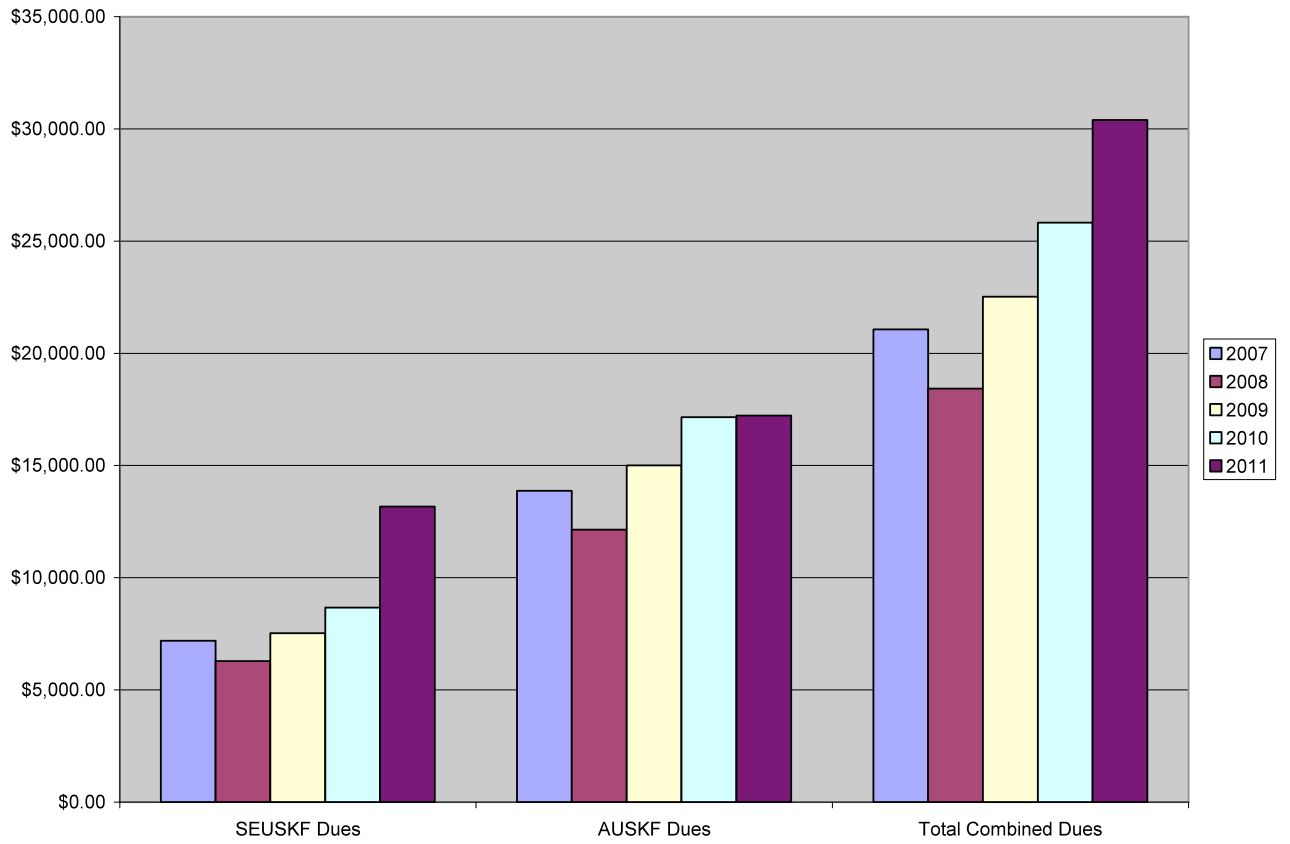
<b>Stats by State</b>	<b># of Members</b>
Florida	90
Georgia	109
Maryland	35
North Carolina	51
South Carolina	12
Tennessee	89
Virginia	84

<b>Male</b>	<b>Female</b>	<b>17 and under</b>	<b>18 and over</b>	<b>College Students</b>
385	85	105	365	20

*Yearly Dues Summary (since 2007):*

	2007	2008	2009	2010	2011
<b>SEUSKF Dues</b>	\$7,195.00	\$6,285.00	\$7,525.00	\$8,670.00	\$13,175.00
<b>AUSKF Dues</b>	\$13,875.00	\$12,140.00	\$15,000.00	\$17,155.00	\$17,225.00
<b>Total Combined Dues</b>	\$21,070.00	\$18,425.00	\$22,525.00	\$25,825.00	\$30,400.00





	2007	2008	2009	2010	2011	<i>Yearly Summary of Members (since 2007):</i>
<b>Male Members</b>	326	279	337	387	385	
<b>Female Members</b>	62	59	71	85	85	
<b>17 and Under</b>	108	92	88	115	105	
<b>18 and Over</b>	280	246	320	357	365	
<b>Total Number of Members</b>	388	338	408	472	470	

