

SEUSKF BOD Meeting Agenda January 15, 2012

Present:

Arai Kunitoshi
Barr Ryoko
Canada Tina
Hyun Phillip
Maeda Shinobu
Scanlon Wayne
Souder Robert
Watson Mike
Not present- Eitel Robert

Minutes from last meeting (July 10, 2011) read by Secretary (M. Watson)

- approved as read. (motion: M. Watson; 2nd S. Maeda)

Treasurer's Report by Treasurer (T. Canada)

- approved as read (motion: W. Scanlon; 2nd S. Maeda), see at end of minutes.

Old Business:

Status of dojos voted in last meeting-

- Jacksonville Kendo Club Jacksonville TN
- Alabama Shoshinkan Kendo
- Update on Tallahassee dojo: have seminar, Hyun sensei may be able to go.
- Ensure all dojo are listed on web site and send updated list to President to send to AUSKF

Iaido seminar/shinsa-

- Kono sensei (7 dan iaido, 7dan kendo) Seattle
- Possibly hold in FLA in the Spring.
- Want to hold a mudansha iaido shinsa, possibly with a kendo mudansha shinsa
- Look into adding Iaido shinsa to December Florida shinsa

Kendo Educational Seminar-

Educational kendo seminar hosted by Triangle Kendo & Iaido on hold due to scheduling conflicts. Still interested in having an event but date unclear.

New Business:

Insurance waivers-

All dojo can get an insurance form to give to their practice facility if needed. This request must go through SEUSKF president. Insurance only covers paid members of AUSKF so clubs need to ensure that all members are paid and registered with AUSKF.

Web Site-

Add mentor program information to web site.

Add registered member information (name, rank, club, and AUSKF number. Do not put emails or any personal information.). Make as a pdf file.

Add info regarding membership requirements for tryouts for national tournament teams.

AUSKF promotion items-

Regional federation VP of Promotion is the contact person for the AUSKF Promotion committee and all questions/requests should go through them.

All menjo requests for newly promoted persons should be made within 2 weeks of the shinsa. This includes payments; all payments are made to SEUSKF then paid to AUSKF in one check. Make sure this is reflected in SEUSKF promotion guide and posted to web site.

Check request from Ken Strawn-

Ken Strawn sensei (Charlotte) asked if there was any money available to reimburse him for expenses traveling to S. Carolina from mentorship program. It was discussed and it was felt that although the mentorship program is not meant as an ongoing sensei/club type arrangement the BOD would give an honorarium of \$100 as a one-time reimbursement.

2012 SEUSKF Tournament-

GKA wishes to host the tournament this year in conjunction with the dojo anniversary. Will likely be in early October.

Committees-

Promotion-

- Update website with member reg info (as already discussed), make sure name is always spelled the same and make sure this is made clear in promotion guide on web site.
- Send forms to Maeda (VP Promotion) and money to Tine (Treasurer)
- Must have paid SEUSKF/AUSKF dues at least 30 days prior to promotion
- Upgrade web site with new promotion guide info and mark with update date.

Competition-

- Selection committee to be formed for team members

Coaches

2013 tryouts

Regional taikai results will be used for candidate selection

Tournaments results outside SEUSKF taken into consideration

Potential team members:

1-2 more than needed for actual team

Committee email draft of previous to all dojo representatives.

Selection committee to email and update President with progress.

Education-

Define mentorship program on web site and let member dojo know about it.

Iaido-

See iaido promotion info in meeting body text. Want to have a shinsa and/or seminar in SEUSKF soon. Possibly combine an iaido shinsa with kendo shinsa at SEUSKF annual tournament.

To be researched for next meeting-

Details of non-profit status, how and what we need to do to make SEUSKF a non-profit organization and limit liability for organization and BOD.

Next meeting to be scheduled later, probably in early August. This is an election year so election nomination and ballots procedure will be sent out to all voting member dojo prior to next meeting.

Please note: Treasurer's report below is an update version that was sent out after today's meeting but I included it to reflect the changes made for the meeting.

SEUSKF Treasurer's Report (period 7/11/2011 to 1/15/2012)

prepared by Tina L. Canada

Detailed Budget Report:

Notation	Budgeted for July 11, 2011 to July 10, 2012	Actual Expenses	Total Remaining
National Championship	\$2,000.00		\$0.00
Accrued for Nationals in Summer 2014 (Set Aside)		-\$2,000.00	
BOD travel/meetings	\$4,000.00		\$1,300.00
S. Maeda BOD July meeting travel		-\$300.00	
P. Hyun BOD July meeting travel		-\$300.00	
K. Arai BOD July meeting travel		-\$300.00	
B. Souder BOD July meeting travel		-\$300.00	
B. Eitel BOD July meeting travel		-\$300.00	
M. Watson BOD July meeting travel		-\$200.00	
T. Canada BOD July meeting travel		-\$300.00	
W. Scanlon July meeting travel		-\$300.00	
R. Barr July meeting travel		-\$300.00	
R. Souder BOD July meeting room rental		-\$100.00	
Website expenses	\$150.00		\$90.60
Website hosting fees for 12 mos (start 10/11)		-\$59.40	

SEUSKF Promotional & seminars expenses (\$500 cap per region of the SEUSKF)			
Northern Zone (MD, VA)	\$500.00		\$500.00
Central Zone (NC, SC, GA)	\$500.00		\$0.00
M. Ogata and S. Shimizu 8 Dan seminar in Atlanta, GA, November 19-20, 23, 26, 2011		-\$500.00	
Western Zone (TN, AL)	\$500.00		\$500.00
Southern Zone (FL)	\$500.00		\$0.00
K. Arai and K. Tamura travel for Dec. 3 and 4 seminar and shinsa		-\$500.00	
Mentor Program	\$2,000.00		\$0.00
Transfer to Mentor Program		-\$2,000.00	
Advance/Seed Money for 2011 SEUSKF Tournament	\$1,500.00		\$1,500.00
Administrative expenses	\$300.00		\$260.35
Postage		-\$33.65	
Monthly checking fee		-\$6.00	
Iaido Seminar Fund	\$1,000.00		\$1,000.00
Transferred to Emergency funds	\$225.00		\$0.00
7/11/2011 transferred to Emergency funds		-\$225.00	
Total Budget	\$13,175.00	-\$8,024.05	\$5,150.95

Emergency funds (unspent money from previous years' budgets)	\$3,433.23		\$2,882.33
Unspent money from 2010/2011 fiscal year	\$186.34		
Transfer from Budget to Emergency funds	\$225.00		
M. Ogata and S. Shimizu 8 Dan seminar in Atlanta, GA, November 19-20, 23, 26, 2011		-\$500.00	
Transfer to National Championships budget for preapproved expenses		-\$913.00	
K. Arai travel fees for Bartow, FL seminar and shinsa Dec. 3-4. (AUSKF had approved travel and was to reimburse, but final approval was not granted post-trip)		-\$46.48	

Funds to be Set Aside for National Championships for July 2011	\$6,507.31	-\$6,507.31	\$0.00
Set aside from 2008-2009 budget	\$1,000.00		
Transfer \$500 to National Team budget per 1/17/09 BOD meeting	\$500.00		
Set aside from 2009-2010 budget	\$1,500.00		
Zekken for Yuki Kasuya for Jr. National Tournament (7/10)		-\$45.00	
Reimbursement for Yuki Kasuya Jr. National Tournament zekken		\$45.00	

Registration fee for PNKF Women's Tournament (\$40/person; 5 registrants) (6/10)		-\$200.00	
Set aside from 2010-2011 budget	\$1,500.00		
Gym rental fee for 1/16/2011 try-outs and practice in Atlanta, GA		-\$375.00	
Shimpan fee for S. Yazaki for try-outs in GA		-\$50.00	
Shimpan fee for S. Imae for try-outs in GA		-\$50.00	
Shimpan fee for Y. Hoang for try-outs in TN		-\$75.00	
Shimpan fee for P. Hoang for try-outs in TN		-\$75.00	
Shimpan fee for K. Strawn for try-outs in TN		-\$75.00	
Shimpan fee for R. Gossett for try-outs in TN		-\$75.00	
Registration fee for Individual divisions for AUSKF championships (\$50/person) (8/11)		-\$1,700.00	
Zekken for SEUSKF National team members for AUSKF championships (25 count)		-\$750.00	
Gym rental fee for 7/9/2011 team practice in Charlotte, NC		-\$175.00	
Registration fee for Team divisions for AUSKF championships (19 count)		-\$950.00	
Transfer \$1000 to National Team budget from emergency funds per 5/22/2011 BOD vote	\$1,000.00		
Gym rental fee for 2/28/2011 team practice in Atlanta, Georgia		-\$300.00	
Additional Zekken for SEUSKF National team member for AUSKF championship		-\$44.31	
Registration fee for Team division for Jr/Sr Youth Girls Team (3 count)		-\$150.00	
Transfer from emergency funds for approved expenses for SEUSKF team	\$913.00		
Ad for SEUSKF in National championship booklet		-\$500.00	
Embroidery for SEUSKF team gi (Mens and Womens Teams)		-\$748.00	
SEUSKF Team patches for zekken		-\$215.00	
Refund of T. Tanaka zekken and entry fee	\$94.31		

Funds to be Set Aside for National Championships for Summer 2014			\$2,000.00
Set aside from 2011-2012 Budget	\$2,000.00		

Funds for the Mentor Program (\$500 cap per region of the SEUSKF)			\$2,911.00
8/23/2010 \$2,000 from emergency funds transferred to fund the Mentor Program			
2011-2012 Budget of \$2,000 into Mentor Program (\$500 per region)			

Northern Zone (MD, VA)	\$500.00		\$1,000.00
2011-2012 Budget into Mentor Program	\$500.00		
Central Zone (NC, SC, GA)	\$500.00		\$900.00
2011-2012 Budget into Mentor Program	\$500.00		
K. Strawn one-time fee for travel to Winthrop University		-\$100.00	
Western Zone (TN, AL)	\$500.00		\$500.00
S. Yazaki travel to Knoxville, TN (2/26/11 - 2/27/11)		-\$200.00	
S. Maeda travel to Knoxville, TN (2/26/11 - 2/27/11)		-\$300.00	
2011-2012 Budget into Mentor Program	\$500.00		
Southern Zone (FL)	\$500.00		\$511.00
S. Maeda travel to Tampa Kendo Club (9/25/10 and 10/30/10)		-\$96.00	
S. Maeda travel to University of Central Florida Kendo Club (9/26/10, 10/17/10 and 11/7/10)		-\$216.00	
S. Maeda travel to Sedokan, Boynton Beach (8/29/10)		-\$177.00	

The SEUSKF has \$2,882.33 remaining in the emergency funds as of 1/15/2012. A recalculation of the emergency funds was done to sync with the funds in the checking account. Variances are mainly due to dues received outside of the regular dues collection window, which are not calculated towards the annual budget.

For the 2011 AUSKF championships, the SEUSKF collected and spent \$6,507.31. This mainly comprised of registration fees, gym rental fees for practices, etc.

SEUSKF Checking Account Summary:

**Treasurer's report for the
SEUSKF (7/11/11-1/15/12)**

Opening Balance		\$18,588.39
Deposits	New AUSKF/SEUSKF member dues (7/11/11-1/15/12)	\$1,860.00
	Tenugui Sales	\$400.00
Debits	New member AUSKF dues (7/11/11-1/15/12)	-\$1,070.00
	Postage and copy charges for mailings to dojos and mailing menjos	-\$33.65
	BOD travel expenses	-\$2,700.00
	Seminar travel expense for instructors (July-Jan)	-\$1,000.00
	Mentor program travel expense for instructors (July-Jan.)	-\$100.00
	Website fees	-\$59.40

	AUSKF National Championships expenses for the SEUSKF Team (try-outs, practices, zekken, entry fees, patches, etc.)	-\$980.63
	M. Ogata and S. Shimizu 8 Dan seminar in Atlanta, GA, November 19-20, 23, 26, 2011	-\$500.00
	K. Arai and K. Tamura travel fees for Bartow, FL seminar and shinsa Dec. 3-4. (AUSKF had approved travel and was to reimburse, but final approval was not granted post-trip)	-\$954.43
	Ad in AUSKF National Championship program	-\$500.00
	Monthly checking account fees	-\$6.00

Closing Balance

\$12,944.28

SEUSKF 2011 Statistics:

Dojo Name	State	# of Members
Central Florida Kendo Club	Florida	6
Gulf Coast Kendo Club	Florida	35
Meguro Iaido/Kendo Kai of Ft. Myers	Florida	2
Sedokan Kendo	Florida	11
Seminole Kendo Club	Florida	6
Shi Sei Kai Dojo	Florida	5
South Florida Kendo Club	Florida	16
Summerlin Kendo Club	Florida	15
Tallahassee Kendo	Florida	3
Tampa Kendo Club	Florida	7
Atlanta Kendo Kai	Georgia	34
East Georgia Kendo Club	Georgia	7
Georgia Japanese Language School Kendo Club	Georgia	13
Georgia Kendo Association	Georgia	53
Peachtree City Kendo Association	Georgia	10
Annapolis Kendo/Iaido Club	Maryland	3
Baltimore-Annapolis Kendo	Maryland	29
UMBC Kendo Club	Maryland	3
Charlotte Kendo Club	North Carolina	15
North Raleigh Kendo Club	North Carolina	13
Triangle Kendo and Iaido	North Carolina	23
Columbia Kendo Club	South Carolina	8
Winthrop Kendo Club	South Carolina	7
Knoxville Kendo Club	Tennessee	17
Memphis Kendo Club	Tennessee	31

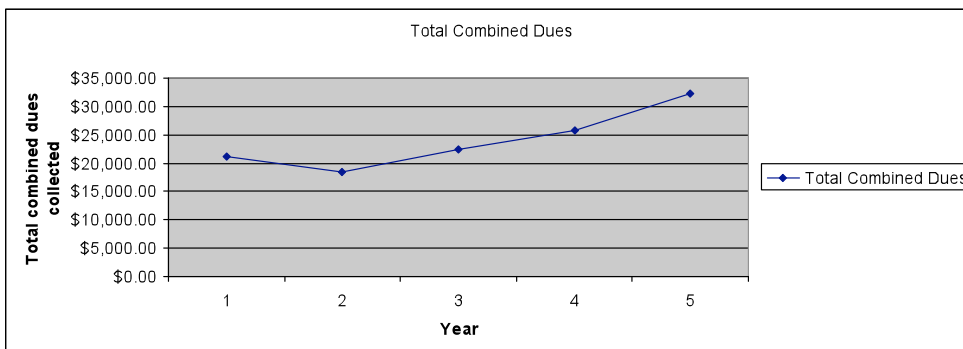
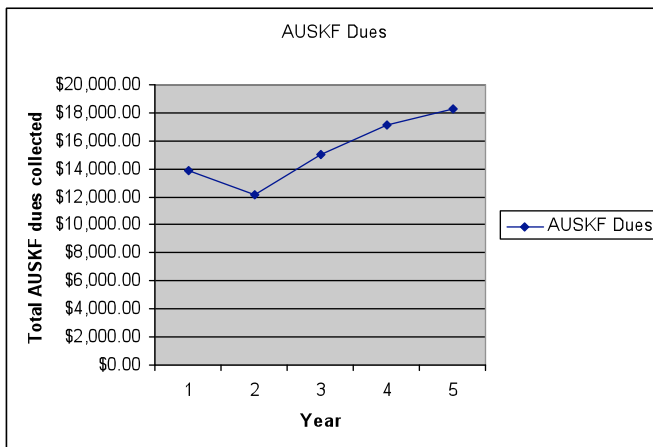
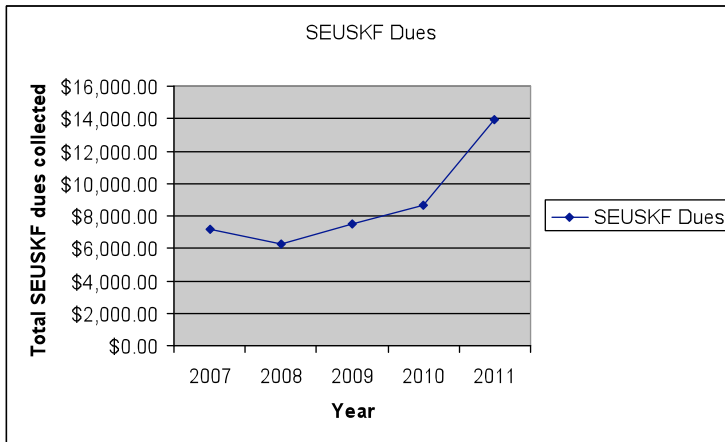
Nashville Kendo Club	Tennessee	42
Hampton Roads Kendo Club	Virginia	8
Koryo Dojo	Virginia	22
Northern Virginia Budokai	Virginia	38
Shudokan USA	Virginia	12
Virginia Beach Kendo and Iaido Club	Virginia	5
Total from 31 Dojos		499

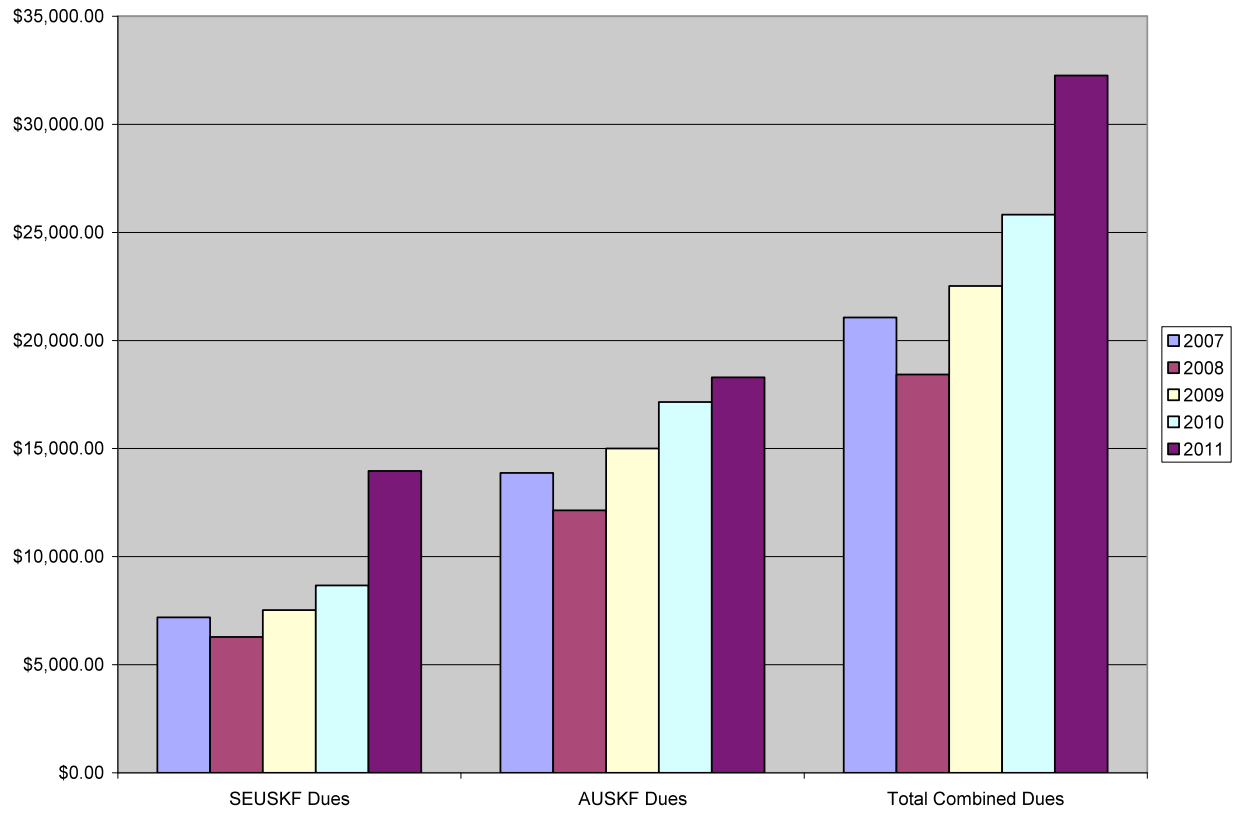
Stats by State	# of Members
Florida	106
Georgia	117
Maryland	35
North Carolina	51
South Carolina	15
Tennessee	90
Virginia	85

Male	Female	17 and under	18 and over	College Students
412	87	111	388	21

Yearly Dues Summary (since 2007):

	2007	2008	2009	2010	2011
SEUSKF Dues	\$7,195.00	\$6,285.00	\$7,525.00	\$8,670.00	\$13,965.00
AUSKF Dues	\$13,875.00	\$12,140.00	\$15,000.00	\$17,155.00	\$18,295.00
Total Combined Dues	\$21,070.00	\$18,425.00	\$22,525.00	\$25,825.00	\$32,260.00





Yearly Summary of Members (since 2007):

	2007	2008	2009	2010	2011
Male Members	326	279	337	387	412
Female Members	62	59	71	85	87
17 and Under	108	92	88	115	111
18 and Over	280	246	320	357	388
Total Number of Members	388	338	408	472	499

