



Meeting Date: Feb, 2, 2014

Location: Berkeley Hills country club meeting room, Atlanta, GA.

Board members present: Hyun, Phillip; Arai, Kunitoshi; Maeda, Shinobu; Canada, Tina; Strawn, Ken; Philbeck, Craig; Barr, Ryoko; Watson, Mike

Board members absent: Eda, Shigetoshi

Guests present: none

Proceedings:

Review of Previous Meeting minutes (M. Watson)

- Minutes were read by Secretary M. Watson. Minutes were accepted by unanimous vote

SEUSKF Team updates (P. Hyun)

P. Hyun announced that the team selections were complete. We would have Men's, Women's, Junior's teams and a possibility of Senior's team. Also individuals had been selected for mudansha individual competition.

2 of 3 scheduled team practices had been held and it was felt that the youth team was strong.

Treasurer's Report (T. Canada)

New Business

Status of Nonprofit

The SEUSKF will be incorporated in the state of North Carolina for non-profit status. Mike Watson is working on the paperwork for a federal tax ID. Previous offer of help had not worked so Watson is considering emailing SEUSKF members to see if anyone was willing to help with any particulars on the filing or nonprofit status process. There would be a one-time \$850 filing fee for the SEUSKF for nonprofit status. After a successful filing, there would be a yearly tax filing for the state of North Carolina and a yearly federal tax filing once the federal nonprofit status is complete.

Tournament and Promotion Planning

It was stated that there needs to be SEUSKF approval for all tournaments hosted by SEUSKF member dojos that are open to the general SEUSKF membership. This is to maintain scheduling of federation events and to avoid conflicts of events held too close to each other including scheduling for senseis for promotion judging, shinpan and shinpan-cho duties.

Promotional testing for 4 Dan and 3 Dan

When requesting to test, especially outside of the SEUSKF, the President may not be familiar with the person's kendo. It is suggested that people that are in preparation for testing for these levels participate in as many SEUSKF regional events as possible so the President can be

familiarized with the applicant and their kendo skill. Obviously, this would mean a year or two in advance of actual test

The idea of a 3/4 Dan seminar for people preparing to test would enable learning and experience that would be helpful for these individuals to pass their shinsa at the National level. In addition this would allow higher ranked sensei that sit on judging panels to become more familiar with people preparing to test and their level of kendo.

Promotion Testing

Promotion panels need to have consistency so that kendo levels are assessed the same from promotion to promotion.

Local dojos need to make sure that their promotion applicants are at the level they are testing for, not just time required but also skill level. Many people seem to think as soon as their wait time is up they should be able to test. As an example, someone passes their shodan shinsa and as soon as a year is up they want to test for nidan. Each applicant and dojo sensei needs to evaluate whether the person is at a skill level to pass. Some may need extra time and experience before testing. Also, dojo sensei should know whether that person comes to practice regularly or not. In the case above, although the person has waited the appropriate amount of time to test (one year between shodan and nidan); perhaps they have not been able to come to kendo on a regular basis that year. In this case it is likely they will not have had the experience they need to promote.

Local dojo MUST be the one sending in promotion application, not the individual. Remember, all applications must be signed by the dojo sensei.

Leadership Training Seminar

It was suggested that a leadership seminar might be a way to increase knowledge for dojo leadership throughout the SEUSKF. Several possibilities were discussed including making videos of the seminars to post or distribute. The idea would be to instruct dojo leaders on a number of different aspects of dojo leadership including, but not limited to, reiho, promotion requirements, running dojo operations, tournament/seminar/promotion hosting and such items. It was suggested that this might be able to be done in conjunction with BOD meetings so that SEUSKF leadership is involved in a way that minimizes need for travel.

Update Dojo Registration Form

Request to update dojo registration form to include dojo contacts. The new form should include:

- Sensei name and rank
- Copy of sensei menjo and kendo history
- Location of dojo
- Current practice times
- Names of members that are joining the SEUSKF

The board will then vote on admission to SEUSKF after the completed dojo registration form is received by SEUSKF President. Dojo is officially a member dojo once dues have been received by the Treasurer.

It was suggested to check on all SEUSKF dojos 2 times a year to check if there are any new dojo contacts, contact persons, or any other important information so that all contact lists are up-to-date.

Create a Google Drive on the SEUSKF Gmail Account

This will allow file posting and transfer.

National Tournament

It was mentioned that we could use more supporting people. This may include assistant coach(s). Possibly higher ranked person that is fairly fluent in Japanese and English that can act as translator if needed.

Team nafuda/zekken to be ordered from e-Mudo

Coaches pick for senior division

Team members will be supported for half of the cost of team hakama and dogi by SEUSKF

SEUSKF T-shirt

Looking into a SEUSKF t-shirt. Mike Watson brought some design ideas. It was decided to make some more designs that include one with kenshi in chudan, one in sonkyo, and one with a men strike.

GKA Annual Tournament

The tournament will be held as usual on Memorial Day weekend. It was discussed that it would be desired to have a SEUSKF team practice that same weekend in Atlanta. There would be 3 tentative practices scheduled for April, May and June hopefully with some geographic diversity to allow as many team members to participate in practices as possible.

Budget Notes

Motion to add more funds to the National Teams budget,

Added the budget surplus (\$1380) and moved \$2,000 topping the mentor program and \$4,000 from the emergency funds. Total of \$7,380 moved to the National Team budget.

Motion-1st Watson; 2nd Philbeck

Passed unanimously

Addition to TEAM SEUSKF mailing list

A request was made to add S. Maeda new email to mailing lists

Make New Election Cycle for BOD

It was brought up that we put a lot of energy into BOD elections as they are currently run every 2 years. There was a suggestion that it might be better to make it a 3 year cycle. This new election cycle would start when the newly elected BOD takes office in 2015 since this is an election year. The motion was voted on and passed unanimously. The 2015 board that gets voted in would begin the 3-year tenure.

2014 Championship

Memphis has indicated that they may be willing to host the next SEUSKF tournament in the Fall. This will hopefully be confirmed before summer.

Request for Financial Assistance

A request was made by GKA for financial assistance in hosting a seminar with Kim Jung Kook sensei. It was put to a vote and the BOD approved \$1000 for Kim sensei's visit and seminar. \$500 each from the emergency fund and \$500 from the mentor fund.

Kurita Sensei Visit

There will be a seminar hosted by Georgia Kendo Association featuring Waichiro Kurita sensei (Kyoshi 8th Dan, Tokyo Metropolitan Police) on Sunday, March 30th and Monday March 31. This seminar is part of the AUSKF education tour.

-----COMMITTEE BREAKOUT-----

Promotion Committee

(Mike Watson, Tina Canada, Shinobu Maeda)

Items discussed:

Attempt to have one more shinsa every year in our region that would include 4 Dan shinsa. We currently have only one 4 Dan test in region. It was suggested that perhaps the annual GKA tournament could add 4 Dan shinsa to their promotion. M. Watson to create 4 Dan shinsa form that includes new shinpan experience requirements and shinpan experience tracking form.

Education Committee

(Shigetoshi Eda, Ken Strawn, Kunitoshi Arai)

Items discussed:

Leadership seminar- Possible set as annual event to coincide with summer BOD meeting (typically in August). Have at least one person per dojo (prefer dojo leader/sensei or their designee). K. Strawn will send email to membership to get ideas on what topics should be covered.

Competition Committee

(Craig Philbeck, Phillip Hyun, Ryoko Barr)

Items discussed:

SEUSKF tournament- Memphis interested, other possible sites include William & Mary, Charlotte, Knoxville/UT

R. Barr will contact dojos regarding tournament hosting

-----Closing Items-----

Other News

AUSKF Summer Camp July 11/12, tentatively in Seattle

This is an AUSKF election year, we get 10 votes this election. Any SEUSKF member that wished to be nominated for the AUSKF BOD should contact T. Canada.

Next board meeting for SEUSKF tentatively set for August 9/10 weekend.

(See appendix below)

Appendix 1- Treasurer's report

SEUSKF Treasurer's Report (period 8/5/2013-2/2/2014)

prepared by Tina L. Canada

Detailed Budget Report:

Notation	Budgeted for August 5, 2013 to August 2014	Actual Expenses	Total Remaining
National Championship	\$5,000.00		\$0.00
Accrued for Nationals in Summer 2014 (Set Aside)		-\$5,000.00	
BOD travel/meetings	\$4,300.00		\$4,300.00
Website expenses	\$150.00		\$150.00
SEUSKF Promotional & seminars expenses (\$500 cap per region of the SEUSKF)			
Northern Zone (MD, VA)	\$500.00		\$500.00
Central Zone (NC, SC, GA)	\$500.00		\$0.00
K. Arai travel to Charlotte for Sept. 7 seminar		-\$500.00	
Western Zone (TN, AL)	\$500.00		\$0.00
K. Arai travel to Nashville for Aug. 24 seminar		-\$500.00	
Southern Zone (FL)	\$500.00		\$500.00
Iaido Seminar Fund	\$1,000.00		\$1,000.00
Administrative expenses	\$300.00		\$264.00
New checks for checkbook		-\$36.00	
Transferred to Emergency funds	\$1,030.00		\$1,030.00
Total Budget	\$13,780.00	-\$6,036.00	\$7,744.00

Emergency funds (unspent money from previous years' budgets)	\$1,131.83		\$6,411.77
Unspent money from 2011-2012 fiscal year	\$2,250.95		
Transfer from Budget to Emergency funds	\$1,261.00		
Kobayashi-Sensei 8 Dan seminar in Atlanta, GA, September 22, 2012		-\$500.00	
Kiwada-Sensei (All Japan champion) seminar in Atlanta, GA January 19-20th, 2013		-\$500.00	
K. Arai travel to Int'l zone shimpan seminar 3/9-10/13		-\$300.00	
S. Maeda travel to Int'l zone shimpan seminar 3/9-10/13		-\$300.00	
Plaque for going away present presented to Sakae Imai-Sensei		-\$76.48	

T. Matsumura support as manager of SEUSKF members to Jr. Nationals 6/23/2013		-\$250.00	
Unspent money from 2012-2013 fiscal year	\$2,724.37		
Transfer from Budget to Emergency funds	\$1,030.00		
Filing fee for non-profit registration in North Carolina		-\$60.00	
Jr. National stipend from the AUSKF	\$1,000.00		
Distribution of Jr. National stipend (\$90.90/person) for 11 players		-\$999.90	

Funds to be Set Aside for National Championships for Summer 2014			\$8,345.06
Set aside from 2011-2012 Budget	\$2,000.00		
Set aside from 2012-2013 Budget	\$3,500.00		
Tournament registration and bentos for 10 competitors to 4th AUSKF Junior Open		-\$350.00	
Additional competitor for Junior Open		-\$35.00	
Zekken for 11 competitors to Junior Open		-\$330.00	
Gym rental fee for SEUSKF tryouts 5/25/13		-\$600.00	
Gym rental fee for 2nd SEUSKF tryouts 8/3/2013		-\$300.00	
Set aside from 2013-2014 Budget	\$5,000.00		
Gym rental for 11/16/13 Team practice and 1st Youth try-outs in Chapel Hill, NC		-\$40.00	
Support for Team SEUSKF members for travel to 11/16/13 practice at Chapel Hill, NC (for those over 200 mi from practice location)		-\$499.94	

Funds for the Mentor Program (\$500 cap per region of the SEUSKF)			\$3,357.62
8/23/2010 \$2,000 from emergency funds transferred to fund the Mentor Program			
2011-2012 Budget of \$2,000 into Mentor Program (\$500 per region)			
2012-2013 Budget of \$1804 into Mentor Program (bring each region to \$1,000)			
Northern Zone (MD, VA)	\$500.00		\$1,000.00
2011-2012 Budget into Mentor Program	\$500.00		
Central Zone (NC, SC, GA)	\$500.00		\$500.00
2011-2012 Budget into Mentor Program	\$500.00		
K. Strawn one-time fee for travel to Winthrop University		-\$100.00	
2012-2013 Budget into Mentor Program	\$100.00		
K. Arai travel to Chapel Hill, NC (11/16/2013)		-\$500.00	

Western Zone (TN, AL)	\$500.00		\$1,000.00
S. Yazaki travel to Knoxville, TN (2/26/11 - 2/27/11)		-\$200.00	
S. Maeda travel to Knoxville, TN (2/26/11 - 2/27/11)		-\$300.00	
2011-2012 Budget into Mentor Program	\$500.00		
J. Hyun travel to Nashville, TN for 7/1/2012 seminar		-\$250.00	
S. Maeda travel to Nashville, TN for 7/1/2012 seminar		-\$250.00	
2012-2013 Budget into Mentor Program	\$1,000.00		
Southern Zone (FL)	\$500.00		\$857.62
S. Maeda travel to Tampa Kendo Club (9/25/10 and 10/30/10)		-\$96.00	
S. Maeda travel to University of Central Florida Kendo Club (9/26/10, 10/17/10 and 11/7/10)		-\$216.00	
S. Maeda travel to Sedokan, Boynton Beach (8/29/10)		-\$177.00	
2011-2012 Budget into Mentor Program	\$500.00		
S. Maeda travel to Miami, FL (6/9/2012)		-\$215.00	
2012-2013 Budget into Mentor Program	\$704.00		
S. Maeda travel to Daytona Beach, FL (Haseikan) for check-up (10/19/2013)		-\$142.38	

The SEUSKF has \$6,411.77 remaining in the emergency funds as of 2/2/2014. There is a surplus of \$1,380 from dues collected after August and profit from testing fees for the September SEUSKF shinsa.

The fees for the SEUSKF Team practice and 2nd Youth Team try-out in Atlanta, GA on January 18, 2014 will be reflected in the August Treasurer's report.

SEUSKF Checking Account Summary:

Treasurer's report for the SEUSKF (8/5/2013-2/2/2014)

Opening Balance		\$28,136.67
Deposits	New AUSKF/SEUSKF member dues (8/5/2013-2/2/2014)	\$2,410.00
	Stipend for Jr. National Team members from the AUSKF	\$1,000.00
	Sept. 21 SEUSKF shinsa testing fees	\$1,440.00
Debits	New member AUSKF dues (8/5/2013-2/2/2014)	-\$1,370.00
	Postage and copy charges for mailings to dojos and administrative fees	-\$36.00
	Mentor program expenses (Aug.-Jan.)	-\$642.38
	Seminar travel expense for instructors (Aug.-Jan.)	-\$1,000.00
	Non-profit registration fee for SEUSKF non-profit for NC	-\$60.00
	Stipend for Jr. National Team members (\$90.90/person)	-\$999.90

	Sept. 21 SEUSKF shinsa judge travel fee (\$100/person)	-\$1,100.00
	11/16/2013 Team SEUSKF practice and try-out gym rental fee and Team practice travel fees	-\$539.94
Closing Balance		\$27,238.45

Prepared by T. Canada, SEUSKF Treasurer

SEUSKF 2013 End of Year Statistics:

Dojo Name	State	# of Members
Central Florida Kendo Club	Florida	8
Gulf Coast Kendo Club	Florida	5
Sedokan Kendo	Florida	9
Seminole Kendo Club	Florida	4
Shi Sei Kai	Florida	4
South Florida Kendo Club	Florida	33
Summerlin Kendo Club	Florida	9
Tallahassee Kendo	Florida	5
Tampa Kendo Club	Florida	9
Toku Bu Kan	Florida	7
Atlanta Kendo Kai	Georgia	37
East Georgia Kendo Club	Georgia	4
Georgia Japanese Language School Kendo Club	Georgia	9
Georgia Kendo Association	Georgia	68
Peachtree City Kendo Association	Georgia	7
Baltimore-Annapolis Kendo	Maryland	23
UMBC Kendo Club	Maryland	15
Charlotte Kendo Club	North Carolina	16
North Raleigh Kendo Club	North Carolina	15
Triangle Kendo and Iaido	North Carolina	23
Bushikan	South Carolina	8
Columbia Kendo Club	South Carolina	10
Winthrop Kendo Club	South Carolina	8
Knoxville Kendo Club	Tennessee	10
Memphis Kendo Club	Tennessee	35
Nashville Kendo Club	Tennessee	54
University of Tennessee Kendo Club	Tennessee	12
Hampton Roads Kendo Club	Virginia	14
Koryo Dojo	Virginia	24
Northern Virginia Budokai	Virginia	31
Shudokan USA	Virginia	9

Virginia Beach Kendo and Iaido Club	Virginia	14
Virginia Kumdo Academy	Virginia	9
William and Mary Kendo Club	Virginia	1
Total from 34 Dojos		549

Stats by State	# of Members
Florida	93
Georgia	125
Maryland	38
North Carolina	54
South Carolina	26
Tennessee	111
Virginia	102

Male	Female	17 and under	18 and over	College Students
447	102	120	429	45

**Yearly Dues Summary
(since 2007):**

	2007	2008	2009	2010	2011	2012	2013
SEUSKF Dues	\$7,195. .00	\$6,285. .00	\$7,525. .00	\$8,670. .00	\$13,965 .00	\$14,665 .00	\$14,820 .00
AUSKF Dues	\$13,875 .00	\$12,140 .00	\$15,000 .00	\$17,155 .00	\$18,295 .00	\$19,470 .00	\$20,160 .00
Total Combined Dues	\$21,070 .00	\$18,425 .00	\$22,525 .00	\$25,825 .00	\$32,260 .00	\$34,135 .00	\$34,980 .00

Yearly Summary of Members (since 2007):

	2007	2008	2009	2010	2011	2012	2013
Male Members	326	279	337	387	412	441	447
Female Members	62	59	71	85	87	93	102
17 and Under	108	92	88	115	111	126	120
18 and Over	280	246	320	357	388	408	429
Total Number of Members	388	338	408	472	499	534	549