



Meeting Date: September 6, 2014

Location: Atlanta, Georgia

Board members present: Phillip Hyun, Kunitoshi Arai, Shinobu Maeda, Ryoko Barr, Tina Canada, Mike Watson, Ken Strawn, Shigetoshi Eda, Craig Philbeck

Board members absent: none

Guests present: Tadahisa Matsumura, Walter White

Proceedings

Meeting called to order at 11:56 am.

Minutes from last meeting (February 2, 2014)- Mike Watson

Strawn motion to accept minutes as read, Canada second. Minutes accepted as read.

Treasurer's Report- Tina Canada (see appendix 1 at end of minutes)

Watson motion to accept treasurer report as read, Philbeck second. Report accepted as read.

Budget discussions:

- 2 year running budget for SEUSKF Team- \$16,265. Most is for travel reimbursements.
- A draft of the budget for 2014-2015 was discussed. Changes from the budget of 2013-2014 are:
 - o BOD travel for meetings- changed from a total of \$4300 to \$5200.
 - o Possibly change SEUSKF regional seminar and promotional expense cap from \$500/region to \$600/region?
 - o Put mentor cap at \$400
 - o Change laido seminar funds to \$750?
 - o Projected transfer to emergency funds- \$52.60

Old Business:

Non-profit status report- Mike Watson reported that an application had been sent off in July for Federal non-profit status but it had been returned due to EIN reported from bank account not matching federal records. Treasurer would change bank account EIN to the one listed for SEUSKF on federal records and Watson would re-submit. The \$400 application fee for the initial submission would be refunded. Mr. Watson would pay the \$400 submission fee up front and be reimbursed for the cost.

Bokuto ni yoru kihon kata and Yondan requirements - 1 year from new promotion rules. Need to make sure that all members are aware. Make final decisions of Yondan shimpan experience forms and post on web site/distribute information to member dojos.

- Action point. Send out an email to all dojos to remind them of the upcoming change in testing requirements for kyu ranks and for Yondan rank.

New Business:

Regional Seminars- Need for seminars in out laying areas of federation and not all in central area. Ken Strawn has received requests regarding kyu testing. Make sure all pertinent information is posted at web site.

2015 BOD Election- Mike Watson related that the nominations for BOD election this cycle were:

Arai, Kunitoshi
Barr, Ryoko
Canada, Tina
Eda, Shigetoshi
Hyun, Phillip
Hara, Kentaro
Kapplow, Bryan
Maeda, Shinobu
Matsumura, Tadahisa
Olson, Brian
Philbeck, Craig
Tamura, Katsuyuki (Ken)
Watson, Mike

Ballots sent out are due by first week of December. It was also stated as a reminder that the election cycle has been raised to every three years instead of every two years.

Seed Money for hosting SEUSKF annual tournament and promotion- Up to \$1000

Committee Reports-

Competition-

- Dojos hosting events need to keep track of competition results and report to VP of Competition.
- Local tournaments should request permission for event prior to sending out announcements.
- Ensure that competitions are spread out in terms of dates and locations.
- Time line for SEUSKF National team: Fall 2015 start, Fall 2016 team picked.

Education-

- Leadership seminar schedule
 - o Warm-up/keiko 1hr
 - o Management principles
 - o Round table discussion teaching techniques

Promotion-

- Ensure that members have their registration paid and correct before they are eligible for promotion (all ranks)
- Dojo contact people have a responsibility to act as go between for BOD and members. Should always be able to forward messages both ways. Members should not be unaware of promotion rules changes.
- Possibility of having a junior level test with no bogu for kyu ranks 6 and 5?
- Both motodachi and kakarite sides for Bokuto ni yoru kihon waza testing for passing kyu?
- Students should be prepared to test for next level up in Bokuto ni yoru kihon waza when they test.

- Jitsugi portion of test comes before kihon waza test (similar to Dan ranks testing for kendo no kata)
- Dojos need to be teaching Bokuto ni yoru kihon waza.
- Set minimum kyu tests.

Other new business-

SEUSKF Championships- Possibly Charlotte in 2016; GKA in 2017

Increase age of senior division to 50 years old.

Institute an official SEUSKF shinpan seminar.

Do shinpan training at local tournaments.

Possibilities: Each region have a seminar. Needs a rokudan or higher to oversee/lead. Combine with other kendo seminars?

Possibly hold advanced rank test (Yondan or godan?) at one SEUSKF BOD meeting weekend a year and hold a leadership seminar or other seminar at the other BOD meeting.

Board- Host Leadership and shinpan seminar at Summer BOD meeting weekend. Host advanced rank (Dan only) testing at winter BOD meeting weekend.

Possibly have Summer BOD meeting in north region?

BOD meeting guest Walter White (Memphis) stated he was interested in helping out getting a newsletter going again as it has fallen by the wayside once more.

Next meeting will have the newly elected board choosing officers. Projected meeting date is January 2015 in Atlanta.

Meeting adjourned 3:53pm.

Appendix 1. Treasurer Report:

- **SEUSKF Treasurer's Report (period 2/2/2014-9/6/2014)**
- **prepared by Tina L. Canada**
- **Detailed Budget Report:**

Notation	Budgeted for August 5, 2013 to August 2014	Actual Expenses	Total Remaining
National Championship	\$5,000.00		\$0.00
Accrued for Nationals in Summer 2014 (Set Aside)		-\$5,000.00	
BOD travel/meetings	\$4,300.00		\$2,547.00
P. Hyun travel to Feb. BOD meeting		-\$300.00	
M. Watson travel to Feb. BOD meeting		-\$300.00	
K. Strawn travel to Feb. BOD meeting		-\$150.00	
C. Philbeck travel to Feb. BOD meeting		-\$150.00	

S. Maeda travel to Feb. BOD meeting		-\$300.00	
T. Canada travel to Feb. BOD meeting		-\$300.00	
K. Arai Feb BOD meeting room rental fee		-\$253.00	
Website expenses	\$150.00		\$30.12
Webhosting from 10/22/2014 through 10/22/2015		-\$119.88	
SEUSKF Promotional & seminars expenses (\$500 cap per region of the SEUSKF)			
Northern Zone (MD, VA)	\$500.00		\$77.64
J. Parker travel and lodging to Richmond, VA for March 29th seminar		-\$422.36	
Central Zone (NC, SC, GA)	\$500.00		\$0.00
K. Arai travel to Charlotte for Sept. 7 seminar		-\$500.00	
Western Zone (TN, AL)	\$500.00		\$0.00
K. Arai travel to Nashville for Aug. 24 seminar		-\$500.00	
Southern Zone (FL)	\$500.00		\$500.00
Iaido Seminar Fund	\$1,000.00		\$1,000.00
Administrative expenses	\$300.00		\$210.32
New checks for checkbook		-\$36.00	
Postage and misc. expenses		-\$53.68	
Transferred to Emergency funds	\$1,030.00		\$1,030.00
Total Budget	\$13,780.00	-\$8,384.92	\$5,395.08

Emergency funds (unspent money from previous years' budgets)	\$1,131.83		\$1,911.77
Unspent money from 2011-2012 fiscal year	\$2,250.95		
Transfer from Budget to Emergency funds	\$1,261.00		
Kobayashi-Sensei 8 Dan seminar in Atlanta, GA, September 22, 2012		-\$500.00	
Kiwada-Sensei (All Japan champion) seminar in Atlanta, GA January 19-20th, 2013		-\$500.00	
K. Arai travel to Int'l zone shimpan seminar 3/9-10/13		-\$300.00	
S. Maeda travel to Int'l zone shimpan seminar 3/9-10/13		-\$300.00	
Plaque for going away present presented to Sakae Imai-Sensei		-\$76.48	
T. Matsumura support as manager of SEUSKF members to Jr. Nationals 6/23/2013		-\$250.00	

Unspent money from 2012-2013 fiscal year	\$2,724.37		
Transfer from Budget to Emergency funds	\$1,030.00		
Filing fee for non-profit registration in North Carolina		-\$60.00	
Jr. National stipend from the AUSKF	\$1,000.00		
Distribution of Jr. National stipend (\$90.90/person) for 11 players		-\$999.90	
Transfer from Emergency funds to National Team funds		-\$4,000.00	
Jung Kook Kim Sensei seminar in Atlanta, GA March 8-9, 2014		-\$500.00	

Funds to be Set Aside for National Championships for Summer 2014			\$59.53
Set aside from 2011-2012 Budget	\$2,000.00		
Set aside from 2012-2013 Budget	\$3,500.00		
Tournament registration and bentsos for 10 competitors to 4th AUSKF Junior Open		-\$350.00	
Additional competitor for Junior Open		-\$35.00	
Zekken for 11 competitors to Junior Open		-\$330.00	
Gym rental fee for SEUSKF tryouts 5/25/13		-\$600.00	
Gym rental fee for 2nd SEUSKF tryouts 8/3/2013		-\$300.00	
Set aside from 2013-2014 Budget	\$5,000.00		
Gym rental for 11/16/13 Team practice and 1st Youth try-outs in Chapel Hill, NC		-\$40.00	
Support for Team SEUSKF members for travel to 11/16/13 practice at Chapel Hill, NC (for those over 200 mi from practice location)		-\$499.94	
Transfer from budget surplus (\$1,380), emergency funds, and Mentor funds per 2/2/2014 BOD meeting	\$7,380.00		
Gym rental fee for 1/18/14 practice in Atlanta, GA		-\$375.00	
Gym rental fee for 5/3/2014 practice in Atlanta, GA		-\$187.50	
Gym rental fee for 5/24/2014 practice in Atlanta, GA		-\$225.00	
Support for Team SEUSKF members for travel to 1/18/14 practice in Atlanta, GA (for those over 200 mi from practice location)		-\$499.95	
Support for Team SEUSKF members for travel to 3/8/14 practice in Atlanta, GA (for those over 200 mi from practice location)		-\$998.50	
Support for Team SEUSKF members for travel to 5/3/14 practice in Atlanta, GA (for those over 200 mi from practice location)		-\$999.75	

Support for Team SEUSKF members for travel to 5/24/14 practice in Atlanta, GA (for those over 200 mi from practice location)		-\$999.72	
Support for Team SEUSKF members for travel to 6/21/14 practice at Chapel Hill, NC (for those over 200 mi from practice location)		-\$999.84	
Tournament and travel Fees for Mens Team to Detroit tournament for competition 2/15/2014		-\$500.00	
Tournament and travel Fees for Womens Team and Youth Team to Cleveland tournament for competition 4/6/2014		-\$1,000.00	
Bentos, shuttle bus, bottled water, and misc. expenses for Team members at Nationals		-\$1,470.23	
Team uniforms (1/2 cost to players; 1/2 cost to SEUSKF) and shipping of uniforms (\$60)		-\$2,025.00	
Team Jackets for Mens and Womens Team (1/2 cost to Mens and Womens Team; 1/2 cost to SEUSKF)		-\$755.04	
SEUSKF Team nafuda (zekken)		-\$930.00	
SEUSKF Team registration for AUSKF Nationals		-\$3,700.00	

Funds for the Mentor Program (\$500 cap per region of the SEUSKF)			\$857.62
8/23/2010 \$2,000 from emergency funds transferred to fund the Mentor Program			
2011-2012 Budget of \$2,000 into Mentor Program (\$500 per region)			
2012-2013 Budget of \$1804 into Mentor Program (bring each region to \$1,000)			
Northern Zone (MD, VA)	\$500.00		\$250.00
2011-2012 Budget into Mentor Program	\$500.00		
Transfer to National Team budget per 2/2/2014 BOD meeting		-\$750.00	
Central Zone (NC, SC, GA)	\$500.00		\$0.00
2011-2012 Budget into Mentor Program	\$500.00		
K. Strawn one-time fee for travel to Winthrop University		-\$100.00	
2012-2013 Budget into Mentor Program	\$100.00		
K. Arai travel to Chapel Hill, NC (11/16/2013)		-\$500.00	
Jung Kook Kim Sensei seminar in Atlanta, GA March 8-9, 2014		-\$500.00	
Western Zone (TN, AL)	\$500.00		\$250.00
S. Yazaki travel to Knoxville, TN (2/26/11 - 2/27/11)		-\$200.00	
S. Maeda travel to Knoxville, TN (2/26/11 - 2/27/11)		-\$300.00	

2011-2012 Budget into Mentor Program	\$500.00		
J. Hyun travel to Nashville, TN for 7/1/2012 seminar		-\$250.00	
S. Maeda travel to Nashville, TN for 7/1/2012 seminar		-\$250.00	
2012-2013 Budget into Mentor Program	\$1,000.00		
Transfer to National Team budget per 2/2/2014 BOD meeting		-\$750.00	
Southern Zone (FL)	\$500.00		\$357.62
S. Maeda travel to Tampa Kendo Club (9/25/10 and 10/30/10)		-\$96.00	
S. Maeda travel to University of Central Florida Kendo Club (9/26/10, 10/17/10 and 11/7/10)		-\$216.00	
S. Maeda travel to Sedokan, Boynton Beach (8/29/10)		-\$177.00	
2011-2012 Budget into Mentor Program	\$500.00		
S. Maeda travel to Miami, FL (6/9/2012)		-\$215.00	
2012-2013 Budget into Mentor Program	\$704.00		
S. Maeda travel to Daytona Beach, FL (Haseikan) for check-up (10/19/2013)		-\$142.38	
Transfer to National Team budget per 2/2/2014 BOD meeting		-\$500.00	

The SEUSKF has \$1,911.77 remaining in the emergency funds as of 9/6/2014.

➤ **SEUSKF Checking Account Summary:**

Treasurer's report for the SEUSKF (2/3/2014-9/6/2014)

Opening Balance		\$27,238.45
Deposits	New AUSKF/SEUSKF member dues (2/3/2014-9/6/2014)	\$34,420.00
Debits	New member AUSKF dues (2/3/2014-9/6/2014)	-\$19,965.00
	Postage and copy charges for mailings to dojos and administrative fees	-\$53.68
	Webhosting from 10/22/2014 through 10/22/2015	-\$119.88
	Mentor program expenses (Feb.-Aug.)	-\$500.00
	Seminar travel expense for instructors (Feb.-Aug.)	-\$422.36
	Jung Kook Kim Sensei seminar in Atlanta, GA March 8-9, 2014	-\$500.00

	Travel to and room rental for February SEUSKF BOD meeting	-\$1,753.00
	Gym rental fee for 1/18/14 SEUSKF Team practice in Atlanta, GA	-\$375.00
	Gym rental fee for 5/3/2014 SEUSKF Team practice in Atlanta, GA	-\$187.50
	Gym rental fee for 5/24/2014 SEUSKF Team practice in Atlanta, GA	-\$225.00
	Support for Team SEUSKF members for travel to 1/18/14 practice in Atlanta, GA (for those over 200 mi from practice location)	-\$499.95
	Support for Team SEUSKF members for travel to 3/8/14 practice in Atlanta, GA (for those over 200 mi from practice location)	-\$998.50
	Support for Team SEUSKF members for travel to 5/3/14 practice in Atlanta, GA (for those over 200 mi from practice location)	-\$999.75
	Support for Team SEUSKF members for travel to 5/24/14 practice in Atlanta, GA (for those over 200 mi from practice location)	-\$999.72
	Support for Team SEUSKF members for travel to 6/21/14 practice at Chapel Hill, NC (for those over 200 mi from practice location)	-\$999.84
	Tournament and travel Fees for Mens Team to Detroit tournament for competition 2/15/2014	-\$500.00
	Tournament and travel Fees for Womens Team and Youth Team to Cleveland tournament for competition 4/6/2014	-\$1,000.00
	Bentos, shuttle bus, bottled water, and misc. expenses for SEUSKF Team members at Nationals in San Diego, CA	-\$1,470.23
	SEUSKF Team uniforms (1/2 cost to players; 1/2 cost to SEUSKF) and shipping of uniforms (\$60)	-\$2,025.00
	SEUSKF Team Jackets for Mens and Womens Team (1/2 cost to Mens and Womens Team; 1/2 cost to SEUSKF)	-\$755.04
	SEUSKF Team nafuda (zekken)	-\$930.00
	SEUSKF Team registration for AUSKF Nationals June 27-29, 2014	-\$3,700.00
Closing Balance		\$22,679.00

Prepared by T. Canada, SEUSKF Treasurer

➤ **SEUSKF 2014 Mid-Year Statistics:**

Dojo Name	State	# of Members
Huntsville Kendo Club	Alabama	3
*Central Florida Kendo Club	Florida	5
*Gator Kendo Club	Florida	14
*Haseikan Kendo Club	Florida	8
Sēdōkan Kendo	Florida	7

*Seminole Kendo Club	Florida	2
South Florida Kendo Club	Florida	28
Summerlin Kendo Club	Florida	13
Tallahassee Kendo	Florida	3
Tampa Kendo Club	Florida	13
Toku Bu Kan	Florida	10
Atlanta Kendo Kai	Georgia	36
East Georgia Kendo Club	Georgia	10
Georgia Japanese Language School Kendo Club	Georgia	8
Georgia Kendo Association	Georgia	58
Peachtree City Kendo Association	Georgia	7
Baltimore-Annapolis Kendo	Maryland	16
*UMBC Kendo Club	Maryland	8
Charlotte Kendo Club	North Carolina	23
North Raleigh Kendo Club	North Carolina	20
Triangle Kendo and Iaido	North Carolina	21
Chiyuu Ke of Puerto Rico	Puerto Rico	24
Bushinkai Kendo Club	South Carolina	7
Columbia Kendo Club	South Carolina	9
Greenville Kendo Club	South Carolina	3
Winthrop Kendo Club	South Carolina	10
*APSU Iai and Kendo Club	Tennessee	5
Knoxville Kendo Club	Tennessee	9
Memphis Kendo Club	Tennessee	23
Nashville Kendo Club	Tennessee	45
*University of Tennessee Kendo Club	Tennessee	11
Hampton Roads Kendo Club	Virginia	12
Koryo Dojo	Virginia	20
Northern Virginia Budokai	Virginia	30
Shudokan USA	Virginia	14
Virginia Beach Kendo and Iaido Club	Virginia	6
*Virginia Tech Kendo Club	Virginia	11
*William and Mary Kendo Club	Virginia	1
Total from 31 Dojos		553

*Denotes College Club

Stats by State	# of Members
Alabama	3
Florida	103

Georgia	119
Maryland	24
North Carolina	64
Puerto Rico	24
South Carolina	29
Tennessee	93
Virginia	94

Male	Female	17 and under	18 and over	College Students
442	111	132	421	54

➤ **Yearly Dues Summary (since 2007):**

	2007	2008	2009	2010	2011	2012	2013	2014
SEUSKF Dues	\$7,195.00	\$6,285.00	\$7,525.00	\$8,670.00	\$13,965.00	\$14,665.00	\$14,820.00	\$14,555.00
AUSKF Dues	\$13,875.00	\$12,140.00	\$15,000.00	\$17,155.00	\$18,295.00	\$19,470.00	\$20,160.00	\$20,115.00
Total Combined Dues	\$21,070.00	\$18,425.00	\$22,525.00	\$25,825.00	\$32,260.00	\$34,135.00	\$34,980.00	\$34,670.00

➤ **Yearly Summary of Members (since 2007):**

	2007	2008	2009	2010	2011	2012	2013	2014
Male Members	326	279	337	387	412	441	447	442
Female Members	62	59	71	85	87	93	102	111
17 and Under	108	92	88	115	111	126	120	132
18 and Over	280	246	320	357	388	408	429	421
Total Number of Members	388	338	408	472	499	534	549	553