

Southeastern U.S. Kendo Federation



Meeting call to order

BOD Present:

Arai, Kunitoshi
Barr, Ryoko
Canada, Tina
Eda, Shigetoshi
Hyun, Phillip
Maeda, Shinobu
Philbeck, Craig
Tamura, Ken
Watson, Mike

Guests:

Hara, Kentaro
Matsumura, Tadahisa
Becerra, Moses

Minutes from last meeting (August 8, 2015)- Mike Watson

Approved as read unanimously

Treasurer's Report- Tina Canada (see report at end of minutes in Appendix 3. Note that the treasurer's report appended is the 'final' report that includes changes discussed at the BOD meeting)

Passed as read unanimously

New Business:

New Dojo(s)-

Great Falls Elementary School in Great Falls, Virginia

It has been requested to add a dojo at elementary school consisting mainly of elementary kids as members. It was determined that we cannot vote on acceptance as SEUSKF by-laws require a minimum of 5 dues paying members at time of admittance. It was decided we would contact Brian Sherry and relay this information to him. We did not see a problem with accepting the dojo once this aspect had been fulfilled.

University of South Florida-

Maeda sensei has practiced with the club and recommends approval. It was unanimously approved. T. Canada will send email to contact them.

IKF shinpan seminar-

Held in Toronto. We have 3 people that are going (Maeda, Hyun, Kim). It is requested to reimburse each in the amount of \$200 for travel expenses.

Approved by unanimous vote. We will put this in the budget for next year but will use emergency fund money for this year.

Summer BOD meeting and seminar-

Regarding the summer BOD meeting and seminar, it was decided that Mike Watson would send out an email to SEUSKF dojos, concentrating on northern region dojos, inquiring about potential hosts. Watson said that he felt Triangle Kendo & Iaido would serve as a back-up in case a suitable site was not available in the time frame the board wishes to meet. Emails should be sent out by the beginning of April.

A questions came up regarding Walter White (Memphis) would be applying for the Kitamoto summer camp in Japan this year. No update on that.

Update on 2017 national tournament-

Selection of 2017 SEUSKF team co-manager was discussed. It was thought that if someone already on the team wished to act as player/manager that would be acceptable. However, T. Canada was charged with sending out email to potential volunteers for the position.

US Team funding meeting and seminar was attended by K. Tamura.

Is event holding a possible fund raising possibility for SEUSKF? SEUSKF funding should be looked at with an eye toward creating more funding opportunities since we are a nonprofit organization and able to take tax deductible donations.

A proposal was raised regarding two SEUSKF policies. These potential changes were discussed.

Proposal to amend/ add of SEUSKF By-Law about dojo voting power of election of SEUSKF Board members. Ex; Currently 1 dojo= 1 vote, suggestion 10 paid members of 1 dojo =1 vote, 70 paid members= 7 votes)

The board voted to not adopt this proposal. It was defeated by a majority of votes.

Proposal to amend/ add of SEUSKF Policies and Procedures about selection process of team SEUSKF, including selection members and coaches (see more detailed description appendix 1 at end of agenda)

A discussion of options for team selection process was held. It was stated that we need to make sure people coming to team try-outs are aware of the time commitment and must be dedicated to fulfill their commitment.

Having the selection committee pick certain SEUSKF members as potentials for the first team tryout was brought up as a possible way to include more people.

More communication between selection committee and coaches is needed as this was felt to be lacking sometimes.

Potential to have 15 or so 'potential' members at team practices (mens) to allow a bigger variety of kendo (only 7 members end up on the final team).

Make a matrix point system to help tracking potential team members.

This is a work in progress.

Final team should be announced 5 months prior to national tournament.

Team practices should be organized in the 5 month run-up to the tournament.

N. Ishimori (Columbia, SC) was named as a good choice for youth team co-coach. It was noted that the coaches will have some personal expense involved.

S. Eda (UT Knoxville) and J. Kim (TKI) were mentioned as possibilities for mens team assistant coach.

Team dogi and jacket expense would be 50% paid for by SEUSKF and 50% by member.

In general Arai sensei's proposal for changes of the team selection process were accepted pending some revisions. The Competition committee would decide on final changes and T. Canada was charged with putting the new proposal into writing to send to the board for final discussion at a later date.

Committee Breakout-

Competition-

Finalize tryouts for 2017.

-2nd on Feb 27

Barr sensei will email results from 1st and 2nd tryouts.

Youth and mudansha seminar Fall 2016.

-Jr Youth 12-15

-Sr. Youth 16-18

- Mudansha 19 and up.

Education-

Yamamoto seminar for BOD meeting weekend.

2016 focus- Memphis and Northern region

Seminar for higher dan shinsa training Memphis or Nashville in Spring.
AUSKF seminar in March.
Washington Kendo club as possible host for a seminar.

Promotion-

The promotion committee decided we should put a notice on the SEUSKF web site under promotion information that there are no special treatment (length of time in grade, etc) for kenshi 60 years of age and up. In other words, they must observe all the same rules for promotion that others do.

A reminder that people should ALWAYS use the same name exactly as they register with the AUSKF and that one should keep it in the same format (ie first name, last name spelled and formatted the same) for all promotions. Dojo sensei are expected to ensure this rule is adhered to.

Make sure online application form is up to date and available.
Set up a google drive to upload forms to for sharing.

Other new business-

It was suggested that perhaps sensei that went to FIK seminar would provide a summary of information gained at seminar to the SEUSKF shinpan seminar as well.

Next BOD meeting tentatively scheduled for first weekend in August. M. Watson will send out emails looking for potential host dojo in northern region, TKI and Charlotte will serve as fallback locations.

***Appendix starts on following page.**

Appendix 1

The process of Team SEUSKF Selection

Introduction

AUSKF is offering all United States Kendo Federation Championships every 3 years in the various cities of U.S. SEUSKF is participating in this event since 1990. In recent years, there are so many SEUSKF members who want to be Team SEUSKF members.

SEUSKF creates the guideline of process of Team selection in order to make SEUSKF members understand it more clearly.

SEUSKF will try to determine Team SEUSKF members as fairly and transparently as possible.

11-1 SEUSKF shall use rules and regulations as set forth by F.I.K. and AUSKF's procedures for holding the Try-out matches.

11-2 SEUSKF shall use the Try-out as tool of selection, and conducts the Try-out directly.

Competition Committee of SEUSKF Board shall undertake an administrative work of the Try-out.

11-3 SEUSKF has the SELECTION COMMITTEE.

SEUSKF Board must approve this members by majority of Votes

A) Number of member: 5

B) Eligibility: 6 Dan above.

C) SEUSKF member: 5 years or more(S.E.and AUSKF paid

D) Duties: Whenever the coaches ask opinion and advice Selection members makes makes prompt reply to the coaches.

E) Decision making: Each selection member has one vote for primary and final decision of team SEUSKF members.

11-4 SEUSKF shall select the coaches of team SEUSKF.

SEUSKF Board must approve the coaches by majority of votes.

A) Number of coach: 6

***Head coach**

***Men's coach**

***Women's coach**

***Youth coach**

*** Senior coach**

***Mudan coach**

B) Eligibility: 4 dan above

5 years paid member of S.E. & AUSKF

C) Duties: Head coach oversees and supervises the other coaches and checks entire plan team practice and training.

The other coaches conduct actual Waza practice and match practice.

D) Decision making: Each coach has one vote for primary and final decision of team SEUSKF.

11-5 SEUSKF has Vice president of competition and its committee.

SEUSKF board must approve a position of VP of Competition by majority of votes.

Committee members can join its committee voluntarily

A) number of members: 3

B) Eligibility: SEUSKF Board member(No rank restriction)

SEUSKF & AUSKF paid member

C) Duties: VP president of Competition is responsible for the following items.

a) To inform Dojo/Club representatives of the Try-out information, which includes conducting Division, Try-out place, date, and time. etc.

b) To collect names of Try-out participants.

c) To make preparation for Try-out.

1) court setting

2) table & chair, shinpan flag, steamer

3) score sheet

4) drawing sheet

5) coordinator and 4 dan above shin pan

d) To inform First & Second Try-out participants of their results after it is over.

e) To inform the advanced participants and Senseis of the names of team SEUSKF members.

11-6 Rules and regulations of SEUSKF try-out

A) First Try-out is OPEN for everyone.

B) Second Try-out is most first Try-out participants plus a few absent participants who have a reasonable reason.

C) Eligibility:

Men's division: shodan above and 16 years old and older

Paid member 3 years in a row

Women's division: shodan above and 16 years old and older

paid member 3 years in a row

Youth division: 12-15 years old Jr. youth

16-18 years old Sr. youth

Senior division: 3 Dan above and 50 years old and older

Mudan Division: 1 kyu & under

D) Time of match: as directed by AUSKF rules

E) Decision match: NO ENCHO, NO HANTEI and HIKIWAKE

F) Format: At least 2 courts are used. 4 courts are recommended.

1) Full Round Robin is recommended

2) Tournament style

G) Policy of absent participants

In case that participants was absent, he/she must submit a reasonable reason in writing. Otherwise, He/she is not allowed to join 2nd try-out

H) measurement of SHINAI

Size of SHINAI must be measured. If participant use improper SHINAI and found, immediately disqualified.

11-7 Final decision making:

All the coaches and selection committee members at the conference room. They discuss and check the results of first and second try-out, match practice of team practice, SEUSKF Championships and the other big tournaments such as Detroit, Cleveland and New York tournament.

Since each coach and each selection committee member has one vote, they cast their votes and make final decision for team SEUSKF members.

Majority of votes are required. Just in case, the votes become TIE, Head coach can decide.(Only this case)

Appendix 3. Final Treasurer's Report

➤ SEUSKF Treasurer's Report (period 8/8/2015-1/16/2016)

➤ prepared by Tina L. Canada

➤ *Detailed Budget Report:*

Notation	Budgeted for August 2015 to August 2016	Actual Expenses	Total Remaining
National Championship	\$6,000.00		\$0.00
Accrued for Nationals in Summer 2017 (Set Aside)		-\$6,000.00	
BOD travel/meetings	\$5,200.00		\$2,867.51
Board meeting room rental/refreshments		-\$232.49	
P. Hyun travel to Jan. Board meeting Atlanta, GA		-\$300.00	
S. Maeda travel to Jan. Board meeting Atlanta, GA		-\$400.00	
M. Watson travel to Jan. Board meeting Atlanta, GA		-\$300.00	
T. Canada travel to Jan. Board meeting Atlanta, GA		-\$500.00	
S. Eda travel to Jan. Board meeting Atlanta, GA		-\$300.00	

C. Philbeck travel to Jan. Board meeting Atlanta, GA		-\$300.00	
Website expenses	\$150.00		\$150.00
SEUSKF Promotional & seminars expenses (\$500 cap per region of the SEUSKF)			
Northern Zone (MD, VA)	\$600.00		\$600.00
Central Zone (NC, SC, GA)	\$600.00		\$600.00
Western Zone (TN, AL)	\$600.00		\$346.77
K. Tamura travel to Huntsville for 8/22-23/15 kendo seminar		-\$253.23	
Southern Zone (FL)	\$600.00		\$100.00
Travel expenses for Sensei for 1/23/24/16 kendo/iaido seminar		-\$500.00	
Administrative expenses	\$150.00		\$24.67
Postage for mailings (menjos/notices, etc.)		-\$125.33	
Mentor Program	\$860.00		\$0.00
Transferred to Mentor Program: (\$350 to Central, \$160 to Western, and \$350 to Southern)		-\$860.00	
Transferred to Emergency funds	\$0.00		\$0.00
Transferred to Emergency funds		\$0.00	
Total Budget	\$14,760.00	-\$10,071.05	\$4,688.95

Emergency funds (unspent money from previous years' budgets)	\$1,131.83		\$3,406.04
Unspent money from 2011-2012 fiscal year	\$2,250.95		
Transfer from Budget to Emergency funds	\$1,261.00		
Kobayashi-Sensei 8 Dan seminar in Atlanta, GA, September 22, 2012		-\$500.00	
Kiwada-Sensei (All Japan champion) seminar in Atlanta, GA January 19-20th, 2013		-\$500.00	
K. Arai travel to Int'l zone shimpan seminar 3/9-10/13		-\$300.00	
S. Maeda travel to Int'l zone shimpan seminar 3/9-10/13		-\$300.00	
Plaque for going away present presented to Sakae Imai-Sensei		-\$76.48	
T. Matsumura support as manager of SEUSKF members to Jr. Nationals 6/23/2013		-\$250.00	
Unspent money from 2012-2013 fiscal year	\$2,724.37		
Transfer from Budget to Emergency funds	\$1,030.00		
Filing fee for non-profit registration in North Carolina		-\$60.00	
Jr. National stipend from the AUSKF	\$1,000.00		

Distribution of Jr. National stipend (\$90.90/person) for 11 players		-\$999.90	
Transfer from Emergency funds to National Team funds		-\$4,000.00	
Jung Kook Kim Sensei seminar in Atlanta, GA March 8-9, 2014		-\$500.00	
Transfer from Budget to Emergency funds	\$12.62		
Gym rental fee for 9/7/14 SEUSKF leadership seminar in Atlanta, GA		-\$375.00	
Full page ad for Holt-Sensei Pioneers of Kendo to support Team USA		-\$500.00	
Filing fee for SEUSKF non-profit registration in the U.S.		-\$400.00	
Internal audit of funds 1/16/2015 (monies from post-budget dues)	\$3,341.05		
S. Maeda travel to Int'l zone shimpan seminar 1/24-1/25/15		-\$300.00	
Testing fees from 1/17/15 shinsa in Atlanta, GA	\$570.00		
Judge travel fees for 1/17/15 shinsa in Atlanta, GA		-\$870.00	
Gym rental fee for 1/18/15 godo-keiko in Atlanta, GA		-\$112.50	
Murakami-Sensei (former AUSKF President) funeral donation.		-\$200.00	
Kim-Sensei (2008 Senior Invididual Division Champion at AUSKF championships) funeral donation.		-\$300.00	
Audit of undeposited checks	\$269.23		
Unspent money from 2014-2015 fiscal year	\$2,691.07		
T. Matsumura support as coach of SEUSKF members to Jr. Nationals 8/1/2015		-\$250.00	
SEUSKF Board of Directors supplement to hotel for August Board meeting (7 members/\$100)		-\$700.00	
Mariko Yamamoto seminar in Atlanta, GA, January 16-17, 2016		-\$500.00	
1/16/16 shinsa travel fees for judges and gym rental		-\$882.20	
Testing fees from 1/16/16 shinsa in Atlanta, GA	\$630.00		
P. Hyun travel to Int'l zone shimpan seminar 1/30-31/16		-\$200.00	
S. Maeda travel to Int'l zone shimpan seminar 1/30-31/16		-\$200.00	
J. Kim travel to Int'l zone shimpan seminar 1/30-31/16		-\$200.00	

Funds to be Set Aside for National Championships for Summer 2017			\$10,336.09
Remaining from 2014 Championships	\$59.53		
Set aside from 2014-2015 Budget	\$5,000.00		
3 zekken for youth to Junior National Championship		-\$85.00	
Registration and bento for 7 competitors and coach for Junior National Championship (8/1/2015)		-\$290.00	
Set aside from 2015-2016 Budget	\$6,000.00		
Try-outs for Mens/Womens/Seniors division 10/17/2015 (gym-rental and supplies)		-\$348.44	

Funds for the Mentor Program (\$500 cap per region of the SEUSKF)			\$1,464.50
8/23/2010 \$2,000 from emergency funds transferred to fund the Mentor Program			
2011-2012 Budget of \$2,000 into Mentor Program (\$500 per region)			
2012-2013 Budget of \$1804 into Mentor Program (bring each region to \$1,000)			
Northern Zone (MD, VA)	\$500.00		\$400.00
2011-2012 Budget into Mentor Program	\$500.00		
Transfer to National Team budget per 2/2/2014 BOD meeting		-\$750.00	
Transfer from 2014-2015 Budget	\$150.00		
Central Zone (NC, SC, GA)	\$500.00		\$350.00
2011-2012 Budget into Mentor Program	\$500.00		
K. Strawn one-time fee for travel to Winthrop University		-\$100.00	
2012-2013 Budget into Mentor Program	\$100.00		
K. Arai travel to Chapel Hill, NC (11/16/2013)		-\$500.00	
Jung Kook Kim Sensei seminar in Atlanta, GA March 8-9, 2014		-\$500.00	
Transfer from 2014-2015 Budget	\$400.00		
Masahiko Yamamoto (8-Dan) and Nobuaki Kotake (7-Dan) seminar July 3-5, 2015 in Atlanta, GA		-\$400.00	
Transfer from 2015-2016 Budget	\$350.00		
Western Zone (TN, AL)	\$500.00		\$364.50
S. Yazaki travel to Knoxville, TN (2/26/11 - 2/27/11)		-\$200.00	
S. Maeda travel to Knoxville, TN (2/26/11 - 2/27/11)		-\$300.00	
2011-2012 Budget into Mentor Program	\$500.00		

J. Hyun travel to Nashville, TN for 7/1/2012 seminar		-\$250.00	
S. Maeda travel to Nashville, TN for 7/1/2012 seminar		-\$250.00	
2012-2013 Budget into Mentor Program	\$1,000.00		
Transfer to National Team budget per 2/2/2014 BOD meeting		-\$750.00	
Transfer from 2014-2015 Budget	\$150.00		
J. Hyun travel to Nashville, TN for 3/21/2-15 seminar		-\$195.50	
Transfer from 2015-2016 Budget	\$160.00		
Southern Zone (FL)	\$500.00		\$350.00
S. Maeda travel to Tampa Kendo Club (9/25/10 and 10/30/10)		-\$96.00	
S. Maeda travel to University of Central Florida Kendo Club (9/26/10, 10/17/10 and 11/7/10)		-\$216.00	
S. Maeda travel to Sedokan, Boynton Beach (8/29/10)		-\$177.00	
2011-2012 Budget into Mentor Program	\$500.00		
S. Maeda travel to Miami, FL (6/9/2012)		-\$215.00	
2012-2013 Budget into Mentor Program	\$704.00		
S. Maeda travel to Daytona Beach, FL (Haseikan) for check-up (10/19/2013)		-\$142.38	
Transfer to National Team budget per 2/2/2014 BOD meeting		-\$500.00	
Transfer from 2014-2015 Budget	\$42.38		
S. Maeda travel to Puerto Rico for mentoring June 12-14, 2015		-\$400.00	
Transfer from 2015-2016 Budget	\$350.00		

The SEUSKF has \$3,436.04 remaining in the emergency funds as of 1/16/2016.

➤ **SEUSKF Checking Account Summary:**

**Treasurer's report for the SEUSKF
(8/8/2015-1/16/2016)**

Opening Balance		\$25,787.27
Deposits	New AUSKF/SEUSKF member dues (8/8/2015-1/16/2016)	\$2,485.00
	1/16/16 shinsa testing fees	\$630.00
Debits	New member AUSKF dues (8/8/2015-1/16/2016)	-\$1,485.00
	BOD travel/meeting (January 2016 meeting Atlanta, GA)	-\$2,332.49
	SEUSKF Board of Directors supplement to hotel for August Board meeting (7 members/\$100)	-\$700.00

	Postage and copy charges for mailings to dojos and administrative fees	-\$125.33
	Mentor program expenses (Aug. - Jan.)	\$0.00
	Seminar travel expense for instructors (Aug. - Jan.)	-\$753.23
	1/16/16 shinsa travel fees for judges and gym rental	-\$882.20
	FIK shinpan seminar travel support for S. Maeda, P. Hyun, and J. Kim for 1/30-31/16 seminar in Toronto, Canada (\$200/person)	-\$600.00
	Mariko Yamamoto seminar in Atlanta, GA, January 16-17, 2016	-\$500.00
	T. Matsumura support as coach of SEUSKF members to Jr. Nationals 8/1/2015	-\$250.00
	Try-outs for Mens/Womens/Seniors division 10/17/2015 (gym-rental and supplies)	-\$348.44
Closing Balance		\$20,925.58

Prepared by T. Canada, SEUSKF Treasurer



➤ ***SEUSKF 2015 End-of-Year Statistics:***

Dojo Name	State	# of Members
Huntsville Kendo Club	Alabama	9
*Central Florida Kendo Club	Florida	5
*Gator Kendo Club	Florida	12
Sēdōkan Kendo	Florida	8
South Florida Kendo Club	Florida	25
Summerlin Kendo Club	Florida	13
Tallahassee Kendo	Florida	5
Tampa Kendo Club	Florida	24
Toku Bu Kan	Florida	16
Atlanta Kendo Kai	Georgia	36
East Georgia Kendo Club	Georgia	6
Georgia Japanese Language School Kendo Club	Georgia	10
Georgia Kendo Association	Georgia	70
Peachtree City Kendo Association	Georgia	7
Baltimore-Annapolis Kendo	Maryland	19

Dojo Name	State	# of Members
Han Mi Martial Arts	Maryland	9
*UMBC Kendo Club	Maryland	5
Washington Kendo Club	Maryland	28
Charlotte Kendo Club	North Carolina	26
North Raleigh Kendo Club	North Carolina	18
Triangle Kendo and Iaido	North Carolina	19
Chiyuu Ke of Puerto Rico	Puerto Rico	23
Shin Yu Kan Dojo	Puerto Rico	5
Columbia Kendo Club	South Carolina	7
Greenville Kendo Club	South Carolina	12
Myrtle Beach Kendo Club	South Carolina	6
*Winthrop Kendo Club	South Carolina	10
Knoxville Kendo Club	Tennessee	6
Memphis Kendo Club	Tennessee	26
Nashville Kendo Club	Tennessee	39
*University of Tennessee Kendo Club	Tennessee	20
Hampton Roads Kendo Club	Virginia	11
Koryo Dojo	Virginia	22
Northern Virginia Budokai	Virginia	19
Shudokan USA	Virginia	8
Virginia Beach Kendo and Iaido Club	Virginia	4
*William and Mary Kendo Club	Virginia	1
Total from 37 Dojos		589

*Denotes College Club

Stats by State	# of Members
Alabama	9
Florida	108
Georgia	129

Maryland	61
North Carolina	63
Puerto Rico	28
South Carolina	35
Tennessee	91
Virginia	65

Male	Female	17 and under	18 and over	College Students
469	120	148	441	42

➤ *Yearly Dues Summary (since 2007):*

	2007	2008	2009	2010	2011	2012	2013	2014
SEUSKF Dues	\$7,195.00	\$6,285.00	\$7,525.00	\$8,670.00	\$13,965.00	\$14,665.00	\$14,820.00	\$14,765.00
AUSKF Dues	\$13,875.00	\$12,140.00	\$15,000.00	\$17,155.00	\$18,295.00	\$19,470.00	\$20,160.00	\$20,395.00
Total Combined Dues	\$21,070.00	\$18,425.00	\$22,525.00	\$25,825.00	\$32,260.00	\$34,135.00	\$34,980.00	\$35,160.00

	2015	2016	2017	2018	2019	2020	2021	2022
SEUSKF Dues	\$15,850.00							
AUSKF Dues	\$21,340.00							
Total Combined Dues	\$37,190.00							



➤ *Yearly Summary of Members (since 2007):*

	2007	2008	2009	2010	2011	2012	2013	2014	2015
Male Members	326	279	337	387	412	441	447	449	469
Female Members	62	59	71	85	87	93	102	111	120
17 and Under	108	92	88	115	111	126	120	132	148
18 and Over	280	246	320	357	388	408	429	428	441
Total Number of Members	388	338	408	472	499	534	549	560	589