



**Minutes from the January 13, 2018 meeting of the SEUSKF Board of Directors**

**Present-**

Kunitoshi Arai  
Ryoko Barr  
Moses Becerra  
Phillip Hyun  
Nozomu Ishimori  
Tina Liu-Canada  
Shinobu Maeda  
Ken Tamura  
Mike Watson

***Minutes from last meeting (Aug 12, 2017) –***

Read by SEUSKF Secretary- Motion to accept minutes as read 1<sup>st</sup> - 2<sup>nd</sup> - minutes unanimously accepted as read. It was reported that the minutes had been posted to the web site over 2 months ago.

***Treasurer's Report-***

Presented by SEUSKF Treasurer (see appendix 1) - Motion to approve budget as discussed: 1<sup>st</sup> - 2<sup>nd</sup> - budget unanimously approve as read.

***Old Business:***

**2018 FIK shinpan seminar-** The SEUSKF will be represented by Shinobu Maeda and James Kim in Montreal Canada at the February 10/11, 2018 FIK America Zone Referee Seminar. The SEUSKF will provide \$300 for each of them to help defray cost.

**45th Foreign Kendo leaders' summer seminar (2018) -** It was noted we are 2<sup>nd</sup> in line for AUSKF. For those that are not aware the Foreign Kendo leaders' summer seminar held in Kitamoto City in Saitama prefecture Japan. It is typically a week long and runs near the end of July.

The BOD encourages those that are able to go to apply but be aware there are expenses you may need to pay yourself (such as airfare) in addition to expenses covered by AJKF (typically meals and lodging while at the seminar and a transportation stipend). 3 potential candidates have been identified (James Kim, TKI; Walter White, Memphis; Pat Register, Memphis).

**\*\* Secretary's note: Leadership seminar in Kitamoto was canceled by AJKF after board meeting took place.\*\***

**2018 Dues-** No official notice has gone out by AUSKF for dues yet. The SEUSKF Treasurer said it is expected that they will not be collected until March using the online system. People that have paid their 2017 will be accepted for promotion exams as members until the end of the new registration period. If a person that did not pay 2017 dues and is interested in promoting before March of this year should consult SEUSKF Treasurer regarding dues payment. A reminder that people that have not paid dues need to do so such that dues are received a minimum of 1 month prior to any promotion event.

***New Business-***

BOD officer election- BOD officers are elected by the entire board. The current term officers were voted in by unanimous agreement:

President- Ryoko Barr  
VP Education- Moses Becerra  
VP Competition- Nozomu Ishimori  
VP promotion- Shinobu Maeda  
Treasurer- Tina Liu-Canada  
Secretary- Mike Watson

BOD committee selection- Committee members are selected by agreement among BOD members. Our committees will be:

Education- Moses Becerra, Kunitoshi Arai, Phillip Hyun

Competition- Nozomu Ishimori, Ken Tamura, Ryoko Barr

Promotion- Shinobu Maeda, Tina Liu-Canada, Mike Watson

***Discussion-***

There was a discussion of things the new board wishes to concentrate on and encourage for our members. We wish to concentrate on increasing kendo spirit and reigi (etiquette) with the idea that kendo is not just ippon. These aspects will be part of leadership seminars as well as other instruction and communications. If all dojo leaders and sensei are able to communicate these ideas with their members we can ensure that good kendo will be passed down to our members.

***Committee Breakout-***

***Competition-***

Participants  
N. Ishimori (VP)  
K. Tamura  
R. Barr

**2020 AUSKF National Coordination**

- Coaches Selections (Head coach, men, women, senior, youth, and mudansha)
- Mangers Selection
- Prospect Practice Scheduling
- Tryout Scheduling

- Regional Practice/Regional Trainer
  - Advisory Committee
- 
- 2018 SEUSKF Championship Coordination
  - Currently Memphis and Columbia are two candidates
  - Need to decide 4 month prior to give enough time for prep
- 
- Collaboration with Educational & Promotion Committee
  - Especially for referee training
  - Court Manner or Tachiai
- 
- Doping
  - Contact with Dr. Otani from AUSKF to ask for info to inform all members about doping

### **Education-**

Participants

M. Becerra (VP)

K. Arai

P. Hyun

- Leadership Seminar: Once the location and date are determined, the seminar contents will be decided.
- In kendo seminar, kendo etiquette, waza, concepts, and harassment will emphasized.
- Potential Shinpan Seminar: The shinpan seminar will be considered.
- Reach out to northern zone kendo dojos including Northern Virginia Budokai and Baltimore-Annapolis Kendo Club and Huntsville Kendo Club.

### **Promotion-**

Participants

S. Maeda (VP)

T. Liu-Canada

M. Watson

The promotion committee discussed many of the same aspects as in past meetings including making sure promotion applicants are using the name they register with AUSKF on their promotion application, make sure senseis are signing off on promotion forms, and that forms are filled out correctly. In addition we discussed the following items:

- It was discussed that during a shinsa if one of the participants is unable to go to sonkyo and stands that the tachai should not yell hajime unless both are standing so that they both start at equal levels.
- A reminder regarding the recent AUSKF statement on promotion paperwork for dojos hosting a promotion to include examiners name and AUSKF ID# on

documentation. Dojos wishing to host a promotion are referred to the SEUSKF promotion guide as well as the AUSKF promotion information.

- The promotion committee determined that in promotions involving a small number of participants that the examiners stipend may be based on the number of participants. Background: typically in an examination event the examiners are provided a stipend for their time and effort. The money for the examiners stipend is normally taken from the portion of exam fees that are given by the participants and in most exams this is enough to allow a typical stipend per examiner. In smaller promotion exams however this may not be the case and so can be adjusted (within reason). Some guidelines on this will also be added to the promotion guide.
- Marking of promotion examination cards- When examiners mark on an examination scorecard they typically use an X or an O but the motion of making these two different characters can be seen by observers. It is suggested to use a marking sheet such as this:

Participant #	Pass	Fail
302A		√
302B	√	
302C	√	
302D		√

This way the same making motion is used for every entry. We will to add this to the SEUSKF Promotion guide available at the web site once it is finalized.

- Mike Watson made a suggestion of installing a date calculator on the web site so people can calculate when they are eligible for a promotion. He will check into this and let the board know later.

### ***Other new business-***

We decided to revive the SEUSKF events calendar. M. Watson will make sure it is functional and should be able to be accessed via Google Calendar. Notifications will be sent out via mailing list as well as Facebook and web page announcements. We will also try to make more use of Facebook calendar and event scheduling. Upcoming events discussed at the meeting include:

Feb 3- Kunitoshi Arai sensei will give a kata seminar at Koryo dojo outside of Richmond

Feb 10-11 FIK Shinpan seminar in Montreal Canada

Feb 24-25 Tetsuo Yoshimura sensei, Hachi Dan Kyoshi from Tokai University, Kanagawa Prefecture Japan will give a seminar at GKA in Atlanta.

March 10- Shinobu Maeda sensei will give a seminar at Charlotte Kendo Club outside of Charlotte, NC.

April 14-15 All Carolina tournament in Columbia, SC (with promotion up to Sandan).

Mike Watson said there would be two guests coming to the Raleigh-Durham area and although no seminar was planned there would be practice opportunities. James Parker (6 Dan) would be in the area for a visit in the Feb 14-17. Masaru Fujiwara (7 Dan) would be visiting March 16-24. Both will attend various practices. Mr. Watson said he would be sending out an email closer to the dates with more specific practice date information but that anyone that wished to attend practices are welcome.

There was a discussion of the SEUSKF tournament and hosts. The two potentials are Memphis and also Columbia. Memphis had expressed an interest in hosting this year related to a club anniversary and so it is front runner to be host this year and potentially Columbia in 2019.

A motion was made to recompense K. Arai \$500 as support for the seminar at GKA on February 24 & 25 by Tetsuo Yoshimura sensei. Motions: 1<sup>st</sup>- Liu-Canada, 2<sup>nd</sup>- Watson. Motion was passed unanimously.

There was a question raised regarding board membership and size. It was proposed we should consider increasing the board size to 12 members. This would require a change to the By-Laws. It was decided we would investigate this and get feedback from others and then discuss at next board meeting.

Summer session Leadership seminar and BOD meeting will tentatively be held at Koryo dojo in Virginia potentially on July 28 or August 4. The next BOD meeting will be accompanied by a leadership seminar the following day,

## **Appendix 1.**

### **SEUSKF Treasurer's Report (period 8/13/2017-1/13/2018)**

**Prepared by Tina L. Canada**

#### ***Detailed Budget Report:***

<b>Notation</b>	<b>Budgeted for August 2017 to August 2018</b>	<b>Actual Expenses</b>	<b>Total Remaining</b>
<b>Junior Open Championship</b>	<b>\$2,000.00</b>		<b>\$0.00</b>
Accrued for Summer of 2018 (Set Aside)		<b>-\$2,000.00</b>	
<b>National Championship</b>	<b>\$7,000.00</b>		<b>\$0.00</b>
Accrued for Nationals in Summer 2020 (Set Aside)		<b>-\$7,000.00</b>	
<b>BOD travel/meetings</b>	<b>\$6,000.00</b>		<b>\$3,668.00</b>
Room rental and refreshments for Jan. BOD meeting, Atlanta, GA		<b>-\$232.00</b>	
P.Hyun travel for Jan. BOD meeting		<b>-\$200.00</b>	

S. Maeda travel for Jan. BOD meeting		-\$400.00	
M. Watson travel for Jan. BOD meeting		-\$300.00	
T. Canada travel for Jan. BOD meeting		-\$500.00	
M. Becerra travel for Jan. BOD meeting		-\$500.00	
N. Ishimori travel for Jan. BOD meeting		-\$200.00	
<b>Website expenses</b>	<b>\$150.00</b>		<b>\$150.00</b>
<b>SEUSKF Promotional &amp; seminars expenses (\$500 cap per region of the SEUSKF)</b>			
<b>Northern Zone (MD, VA)</b>	<b>\$600.00</b>		<b>\$600.00</b>
<b>Central Zone (NC, SC, GA)</b>	<b>\$600.00</b>		<b>\$600.00</b>
<b>Western Zone (TN, AL)</b>	<b>\$600.00</b>		<b>\$600.00</b>
<b>Southern Zone (FL)</b>	<b>\$600.00</b>		<b>\$600.00</b>
<b>Administrative expenses</b>	<b>\$150.00</b>		<b>\$37.25</b>
Electon ballot mailing		-\$112.75	
<b>Iaido Seminar Fund</b>	<b>\$500.00</b>		<b>\$500.00</b>
<b>Mentor Program</b>	<b>\$838.73</b>		<b>\$0.00</b>
		-838.73	
<b>Transferred to Emergency funds</b>	<b>\$205.27</b>		<b>\$0.00</b>
Transferred to Emergency funds		-\$205.27	
<b>Total Budget</b>	<b>\$19,244.00</b>	<b>-\$10,488.75</b>	<b>\$8,755.25</b>

<b>Emergency funds (unspent money from previous years' budgets)</b>	<b>\$2,717.30</b>		<b>\$5,227.59</b>
Internal audit of funds 1/16/2015 (monies from post-budget dues)	\$3,341.05		
S. Maeda travel to Int'l zone shimpan seminar 1/24-1/25/15		-\$300.00	
Testing fees from 1/17/15 shinsa in Atlanta, GA	\$570.00		
Judge travel fees for 1/17/15 shinsa in Atlanta, GA		-\$870.00	
Gym rental fee for 1/18/15 godo-keiko in Atlanta, GA		-\$112.50	
Murakami-Sensei (former AUSKF President) funeral donation.		-\$200.00	

Kim-Sensei (2008 Senior Invididual Division Champion at AUSKF championships) funeral donation.		-\$300.00	
Audit of undeposited checks	\$269.23		
Unspent money from 2014-2015 fiscal year	\$2,691.07		
T. Matsumura support as coach of SEUSKF members to Jr. Nationals 8/1/2015		-\$250.00	
SEUSKF Board of Directors supplement to hotel for August Board meeting (7 members/\$100)		-\$700.00	
Mariko Yamamoto seminar in Atlanta, GA, January 16-17, 2016		-\$500.00	
1/16/16 shinsa travel fees for judges and gym rental		-\$882.20	
Testing fees from 1/16/16 shinsa in Atlanta, GA	\$630.00		
P. Hyun travel to Int'l zone shimpan seminar 1/30-31/16		-\$200.00	
S. Maeda travel to Int'l zone shimpan seminar 1/30-31/16		-\$200.00	
J. Kim travel to Int'l zone shimpan seminar 1/30-31/16		-\$200.00	
Kunamoto earthquake relief donation via AUSKIF		-\$700.00	
T. Matsumura support as manager of SEUSKF members to Jr. Nationals 6/2016		-\$150.00	
SEUSKF Board of Directors supplement to hotel for August 2016 Board meeting (8 members/\$100)		-\$800.00	
Unspent money from 2015-2016 fiscal year	\$1,819.22		
Gym rental for 10/23/16 SEUSKF shinsa		-\$512.50	
Shigematsu-Sensei seminar 11/19-21/2016 in Atlanta, GA		-\$500.00	
January 2017 SEUSKF Dan shinsa gym rental		-\$255.00	
January 2017 SEUSKF Dan shinsa testing fees	\$450.00		
January 2017 SEUSKF Dan shinsa judges fees		-\$845.28	
Futagoishi-Sensei and Amishiro-Sensei seminar Feb. 11-12, 2017 in Atlanta, GA		-\$50.00	
S. Maeda travel to Int'l zone shimpan seminar 1/21-22/17		-\$200.00	
J. Kim travel to Int'l zone shimpan seminar 1/21-22/17		-\$200.00	
A. Ebihara travel to Int'l zone shimpan seminar 1/21-22/17		-\$200.00	
SEUSKF leadership seminar gym rental for August 12-13th, 2017 in Knoxville, TN		-\$245.00	

Unspent money from 2016-2017 fiscal year	\$2,122.87		
Transfer from Budget to Emergency funds	\$205.27		
Gifts for Greenville and R. Dunnavant for Team SEUSKF contribution		-\$109.54	
SEUSKF October 2017 Shinsa testing fees	\$2,465.00		
SEUSKF October 2017 Shinsa gym rental, judges fees, and judge travel		-\$1,541.40	
Gym rental for Jan 2018 dan shinsa		-\$200.00	
S. Maeda travel to Int'l zone shimpan seminar 2/10-11/2018		-\$300.00	
J. Kim travel to Int'l zone shimpan seminar 2/10-11/2018		-\$300.00	
SEUSKF Jan 2018 Dan shinsa testing fees	\$500.00		
SEUSKF Jan 2018 Dan shinsa judges and judge travel fees		-\$730.00	

<b>Funds to be Set Aside for Junior Open Championships for Summer 2018</b>			<b>\$2,000.00</b>
Set aside from 2017-2018 Budget	\$2,000.00		

<b>Funds to be Set Aside for National Championships for Summer 2020</b>			<b>\$9,253.91</b>
Remaining from 2017 Championships	\$2,001.91		
Set aside from 2017-2018 Budget	\$7,000.00		
Team SEUSFK T-shirt sales	\$600.00		
January 2018 prospective practice Atlanta, GA gym rental		-\$348.00	

<b>Funds for the Mentor Program (\$500 cap per region of the SEUSKF)</b>			<b>\$1,600.00</b>
8/23/2010 \$2,000 from emergency funds transferred to fund the Mentor Program			
2011-2012 Budget of \$2,000 into Mentor Program (\$500 per region)			
2012-2013 Budget of \$1804 into Mentor Program (bring each region to \$1,000)			
2017-2018 Budget of \$838.73 into Mentor Program (bring each region to \$400)			
<b>Northern Zone (MD, VA)</b>	<b>\$500.00</b>		<b>\$400.00</b>
2011-2012 Budget into Mentor Program	\$500.00		



Transfer to National Team budget per 2/2/2014 BOD meeting		-\$750.00	
Transfer from 2014-2015 Budget	\$150.00		
<b>Central Zone (NC, SC, GA)</b>	<b>\$500.00</b>		<b>\$400.00</b>
2011-2012 Budget into Mentor Program	\$500.00		
K. Strawn one-time fee for travel to Winthrop University		-\$100.00	
2012-2013 Budget into Mentor Program	\$100.00		
K. Arai travel to Chapel Hill, NC (11/16/2013)		-\$500.00	
Jung Kook Kim Sensei seminar in Atlanta, GA March 8-9, 2014		-\$500.00	
Transfer from 2014-2015 Budget	\$400.00		
Masahiko Yamamoto (8-Dan) and Nobuaki Kotake (7-Dan) seminar July 3-5, 2015 in Atlanta, GA		-\$400.00	
Transfer from 2015-2016 Budget	\$350.00		
Futagoishi-Sensei and Amishiro-Sensei seminar Feb. 11-12, 2017 in Atlanta, GA		-\$350.00	
Transfer from 2017-2018 Budget	\$400.00		
<b>Western Zone (TN, AL)</b>	<b>\$500.00</b>		<b>\$400.00</b>
S. Yazaki travel to Knoxville, TN (2/26/11 - 2/27/11)		-\$200.00	
S. Maeda travel to Knoxville, TN (2/26/11 - 2/27/11)		-\$300.00	
2011-2012 Budget into Mentor Program	\$500.00		
J. Hyun travel to Nashville, TN for 7/1/2012 seminar		-\$250.00	
S. Maeda travel to Nashville, TN for 7/1/2012 seminar		-\$250.00	
2012-2013 Budget into Mentor Program	\$1,000.00		
Transfer to National Team budget per 2/2/2014 BOD meeting		-\$750.00	
Transfer from 2014-2015 Budget	\$150.00		
J. Hyun travel to Nashville, TN for 3/21/2-15 seminar		-\$195.50	
Transfer from 2015-2016 Budget	\$160.00		
K. Tamura and P. Hyun travel to Nashville for 5/21-22/16 kendo seminar		-\$353.23	
Transfer from 2017-2018 Budget	\$388.73		
<b>Southern Zone (FL)</b>	<b>\$500.00</b>		<b>\$400.00</b>
S. Maeda travel to Tampa Kendo Club (9/25/10 and 10/30/10)		-\$96.00	
S. Maeda travel to University of Central Florida Kendo Club (9/26/10, 10/17/10 and 11/7/10)		-\$216.00	
S. Maeda travel to Sedokan, Boynton Beach (8/29/10)		-\$177.00	

2011-2012 Budget into Mentor Program	\$500.00		
S. Maeda travel to Miami, FL (6/9/2012)		-\$215.00	
2012-2013 Budget into Mentor Program	\$704.00		
S. Maeda travel to Daytona Beach, FL (Haseikan) for check-up (10/19/2013)		-\$142.38	
Transfer to National Team budget per 2/2/2014 BOD meeting		-\$500.00	
Transfer from 2014-2015 Budget	\$42.38		
S. Maeda travel to Puerto Rico for mentoring June 12-14, 2015		-\$400.00	
Transfer from 2015-2016 Budget	\$350.00		
Transfer from 2017-2018 Budget	\$50.00		

The SEUSKF has \$5,227.59 remaining in the emergency funds as of 1/13/2018.

***SEUSKF Checking Account Summary:***

**Treasurer's report for the SEUSKF  
(8/13/2018-1/13/2018)**

<b>Opening Balance</b>		\$26,367.56
<b>Deposits</b>	New AUSKF/SEUSKF member dues (8/13/2018-1/13/2018)	\$1,310.00
	Team SEUSKF T-shirt sales	\$600.00
	SEUSKF October 2017 Shinsa testing fees (minus gym rental)	\$2,465.00
	SEUSKF January 2018 Shinsa testing fees	\$500.00
<b>Debits</b>	Promotionals and seminar travel expenses (Aug.-Jan)	\$0.00
	Board of Directors travel expenses for Jan. meeting and room rental	-\$2,332.00
	Mentor program expenses (Jan.-Aug.)	\$0.00
	SEUSKF October 2017 gym rental, judges fees, and judge travel	-\$1,541.00
	January 2018 prospective practice Atlanta, GA gym rental	-\$348.00
	SEUSKF January 2018 gym rental, judges fees, and judge travel	-\$930.00
	Travel to Int'l zone shimpan seminar 2/10-11/2018 for S. Maeda and J. Kim	-\$600.00
<b>Closing Balance</b>		\$25,491.56
	<b><i>Prepared by T. Canada, SEUSKF Treasurer</i></b>	

***SEUSKF 2017 End-Year Statistics:***

Membership By Dojo

**Dojo Name**

**2017**

Atlanta Kendo Kai	46
Baltimore-Annapolis Kendo	12
Central Florida Kendo Club	5
Charlotte Kendo Club	17
Chiyuu Ke of Puerto Rico Inc.	12
Columbia Kendo Club	18
Eastern Shore Virginia Kendo (ESVK)	1
Georgia Japanese Language School Kendo Club	8
Georgia Kendo Association	99
Greenville Kendo Club	5
Hampton Roads Kendo Club	9
Han Mi Martial Arts	5
Huntsville Kendo Club	10
Jackson Kendo Club	1
Knoxville Kendo Club	9
Koryo Dojo	32
Memphis Kendo Club	28
Myrtle Beach Kendo Club	5
Nantobukan East Georgia Kendo Club	8
Nashville Kendo Club	36
North Raleigh Kendo Club	16
Northern Virginia Budokai	16
Peachtree City Kendo Association	5
Savannah Kendo Club	1
Sēdōkan Kendo	6
Seminole Kendo Club	1

Shudokan DC Kendo	3
South Florida Kendo Club	28
Summerlin Kendo Club	10
Tallahassee Kendo Club	6
Tampa Kendo Club	16
Toku Bu Kan	16
Triangle Kendo & Iaido	21
UMBC Kendo Club	3
University of South Carolina Kendo Club	2
University of South Florida Kendo (USF Kendo)	5
University of Tennessee Kendo Club	7
Virginia Beach Kendo and Iaido Club	3
Virginia Tech Kendo Club	4
Washington Kendo Club	8
<b>Total</b>	<b>543</b>

#### Membership By Rank

<b>Rank</b>	<b>2017</b>
6 Kyu	2
5 Kyu	7
4 Kyu	19
3 Kyu	24
2 Kyu	28
1 Kyu	37
1 Dan	44
2 Dan	36

3 Dan	57
4 Dan	40
5 Dan	17
6 Dan	6
7 Dan	3

#### Membership By Age

Age Range	2017
0 - 17	135
18 - 64	395
65+	11

#### Membership By Gender

Gender	2017
Male	435
Female	107

*Yearly Dues Summary (since 2007):*

	2007	2008	2009	2010	2011	2012	2013	2014
<b>SEUSKF Dues</b>	\$7,195.00	\$6,285.00	\$7,525.00	\$8,670.00	\$13,965.00	\$14,665.00	\$14,820.00	\$14,765.00
<b>AUSKF Dues</b>	\$13,875.00	\$12,140.00	\$15,000.00	\$17,155.00	\$18,295.00	\$19,470.00	\$20,160.00	\$20,395.00
<b>Total Combined Dues</b>	\$21,070.00	\$18,425.00	\$22,525.00	\$25,825.00	\$32,260.00	\$34,135.00	\$34,980.00	\$35,160.00

	2015	2016	2017	2018	2019	2020	2021	2022
<b>SEUSKF Dues</b>	\$15,850.00	\$15,895.00	\$16,484.00					
<b>AUSKF Dues</b>	\$21,340.00	\$21,110.00	\$22,800.00					
<b>Total Combined Dues</b>	\$37,190.00	\$37,005.00	\$39,284.00					

*Yearly Summary of Members (since 2007):*

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
<b>Male Members</b>	326	279	337	387	412	441	447	449	469	461	435
<b>Female Members</b>	62	59	71	85	87	93	102	111	120	124	107
<b>17 and Under</b>	108	92	88	115	111	126	120	132	148	151	135
<b>18 and Over</b>	280	246	320	357	388	408	429	428	441	437	406
<b>Total Number of Members</b>	388	338	408	472	499	534	549	560	589	585	543