



SEUSKF Board of Director meeting minutes 1/19/2019

Guests:

Tad Matsumura

Teppei Tsurumi

BOD present:

Arai, K.

Barr, R.

Becerra, M.

Canada, T.

Hyun, P.

Ishimori, N.

Maeda, S.

Tamura, K.

Watson, M.

Minutes from last meeting (July 28, 2018) –

Read by SEUSKF Secretary. Accepted as read 1st-T. Canada, 2nd- P. Hyun

Treasurer's Report-

Presented by SEUSKF Treasurer (please see appendix 1)

- It was noted that membership renewal will start March 15, 2019 at the AUSKF membership web site. All dues paid online.
- All members hoping to participate in National tournament must be paid AUSKF members (for men's and women's category paid member past 3 years, all others same year as tournament)
- SEUSKF mailing list to all dojo leaders regarding membership dues information
- Getting a 'box' like space for BOD documents to make it easy to collaborate and share was discussed. Depending on space needs different options are available. Since SEUSKF has a Gmail account we also have a google drive account. It comes with 15 GB of storage which is likely enough. M. Watson will set this up with access for all BOD members by the next BOD meeting.
- Add PayPal info to web page and other SEUSKF communication.

Old Business:

Kitamoto Foreign Leaders seminar

- P. Hyun withdrew his name from people requesting to go to Kitamoto. The BOD discussed 3 members that had applied and in the end these 3 are in line in the following order:
- Kim, James Triangle Kendo & Iaido
- Ishimori, Koji Columbia Kendo Club
- Nieves, Frank South Florida Kendo Club (Institute of Budo Studies)

New Business-

New Dojos-

Briarwood Kendo Club in Birmingham, Alabama has applied to become part of SEUSKF. They have approximately 20 members and will be led by Yasui, Norio, 4 Dan. Application is approved.

Tournament scoring system and performance tracking system update- Teppei Tsurumi (TKI)

- Tsurumi sensei gave a brief demonstration of the latest version of scorekeeping software. He showed how it can track the strikes for individuals. He explained that currently it has maximum of 12 people and there for would split into groups at tournament. As long as names and scoring strikes were entered in correctly program does rest. Should be a computer at each court and connected to Google drive. The software will be used at tryout as test run.

Tryouts-

A question was raised regarding tryout number. Have about 15 interested and want to get to 7 or 8. There is still a potential to allow new interested in but target 2-3 tryouts possibly. Coaches should update advisory committee.

Competition discussions- lead by N. Ishimori

January 19 SEUSKF Jr. Youth Tournament (GKA: Johns Creek, GA)
 January 20 SEUSKF Tryout for 2020 National Team - Mens, Jr. (Johns Creek, GA)
 April 6 AUSKF Jr. Open National Championship (GKA: Cumming, GA)
 April 28 SEUSKF Tryout for National - Mudansha, Women, Senior (Columbia, SC)

SEUSKF Jr. Youth Tournament: BOD to Line up, Shinpan, and giving out medals.

AUSKF Jr. Open National Championship
 SEUSKF: Jr. Registration - On going

SEUSKF: Volunteer Registration – Need to conclude soon

Ishimori sensei has sent a couple of emails and discuss this with others in the past. But we need to be finalizing the list of volunteers in the upcoming months. For GKA, He created a registration list online that other dojo can use.

Each dojo can use link, this will feed all the information for volunteers into the spreadsheet. But we need to set a deadline for this soon, as we are supposed to have a list of volunteers so that we can specify jobs and delegation. Proposed deadline for this is the end of February.

Medical personnel:

It was mentioned that no one had signed up as medical staff.

M. Watson said he could do that if needed and that he has first aid, CPR and AED certifications.

Special assignments:

There are two specific jobs that AUSKF is asking the federation to do:

Sportsmanship pledge: Ishimori sensei was planning to have the Nagano twins take on this task. He suggested to AUSKF that one can do it in English, and the other do it in Japanese. Both members are part of the GKA family. If you have your own candidate or other suggestions, please let Ishimori know. There was a request for help on finding or translating the current sportsmanship pledge into Japanese. GKA uses a pledge that has been handed down to me. Ishimori said to let him know if there was an AUSKF official one.

Kata performance

At the opening ceremony, AUSKF is asking for some performances. N. Ishimori has already lined up Patrick Register sensei to play the national anthem. Now we need two high ranking sensei to perform kata at the opening ceremony. Please let me know your candidate to represent the federation.

Equipment help:

AUSKF would like to have a scoreboard to help keep track of the tournament. GKA has four that we typically use. However, with the tournament being a six courts layout, we need to have 2 more. I believe one of the Carolina dojo have something similar, as I have seen them at one of the SEUSKF tournament (with the kenshi wooden cutout). Could we designate said dojo to please bring theirs?

Registration:

Need 8-10 people to help with registration the morning of the tournament.

5-10 also for other welcome tasks

New nafuda for Jr. team members:

May end up costing more than we had budgeted.

2020 National tournament and other competition news-

- Tryout for 2020 Nationals
Data Base, Process of Selection, and Target Date

- Regional Practice

Regional Coaches, Scheduling, Process of Communication

SEUSKF Practice - at SEUSKF Tournament and Seminars

- Fundraising
Shift to Fundraising after selection of team members. Start soliciting sponsors and put GoFundMe page into action sooner than last time. Consider possibility of increase in member fees (but this is a last resort). Come up with new fundraising ideas.
- Computer Registration System with PayPal (Evaluation)
Evaluation and improvement of account process
- SEUSKF Tournament Day: October 19 or later (Due to Promotion Date)

Committee Breakout- Competition-

Much of competition committee items covered in meeting. Another topic that was brought up however was the possibility of creating a new committee specifically for fundraising.

Education-

Seminar at end of May hosted by GKA. Two 8 Dan sensei are invited. This will be the weekend of the annual GKA tournament and Memorial Day weekend.

Leadership seminar (next BOD meeting). No team practice, just seminar. Contact clubs to get people involved, perhaps down to 1 Dan for dojo leadership.

Look to try to get a seminar in north region, perhaps contact Baltimore Annapolis club to get a seminar set up and have our north region clubs participate.

Promotion-

In going to electronic promotion forms and payment we want to tweak a few items on the forms to reflect all current regulations and costs. In addition we want to make sure the electronic payment of fees for promotion are made separately (menjo fee and promotion fee). Menjo fee needs to be refundable in case person ends up not passing.

Remind promotion hosts that they should be responsible for sending out menjos to passing entrants. BOD will handle promotion registration and fees.

Other New Business-

Increase number of BOD members for SEUSKF? Try to make a decision on this and mechanism it would be happen by for the next BOD meeting.

SEUSKF Fall tournament

AKK would like to host 2019 Fall tournament, target Columbus Day or later in October.

Increase participation in events by individual dojos. Hopefully encourage dojos that haven't hosted an event to do so (with help from BOD). With such a large

geographical area that the SEUSKF Covers it is sometimes difficult to get members from parts of SEUSKF to get involved in events due to travel distances. We would like to make kendo available to all our members but will need individual dojos to help do this.

BOD Meeting request- Ishimori sensei has requested to hold the summer BOD meeting at his house in South Carolina. Weekend of either July 27 or Aug 3 as potential dates. Next BOD meeting will be followed by a leadership seminar.

Appendix 1.

1 SEUSKF Treasurer's Report (period 7/29/2018-1/19/2019)

2 Prepared by Tina L. Canada

2.1 Detailed Budget Report:

Notation	Budgeted for July 2018 to August 2019	Actual Expenses	Total Remaining
Junior Open Championship	\$2,000.00		\$0.00
Accrued for Spring of 2019 (Set Aside)		-\$2,000.00	
National Championship	\$5,865.00		\$0.00
Accrued for Nationals in Summer 2020 (Set Aside)		-\$5,865.00	
BOD travel/meetings	\$6,000.00		\$3,660.08
Room rental for Jan. meeting in Atlanta, GA		-\$239.92	
M. Watson travel to Jan. Board meeting		-\$300.00	
J. Hyun travel to Jan. Board meeting		-\$200.00	
N. Ishimori travel to Jan. Board meeting		-\$200.00	
S. Maeda travel to Jan. Board meeting		-\$400.00	
T. Canada travel to Jan. Board meeting		-\$500.00	
M. Becerra travel to Jan. Board meeting		-\$500.00	
Website expenses	\$150.00		\$150.00
SEUSKF Promotional & seminars expenses (\$500 cap per region of the SEUSKF)			
Northern Zone (MD, VA)	\$500.00		\$500.00
Central Zone (NC, SC, GA)	\$500.00		\$500.00
Western Zone (TN, AL)	\$500.00		\$500.00
Southern Zone (FL)	\$500.00		\$500.00

Administrative expenses	\$150.00		\$99.68
PayPal overhead		-\$50.32	
Iaido Seminar Fund	\$500.00		\$500.00
Mentor Program	\$0.00		\$0.00
Transferred to Emergency funds	\$0.00		\$0.00
Transferred to Emergency funds		\$0.00	
Total Budget	\$16,665.00	-\$10,255.24	\$6,409.76

Emergency funds (unspent money from previous years' budgets)	\$5,673.17		\$5,178.27
Gym rental for 10/23/16 SEUSKF shinsa		-\$512.50	
Shigematsu-Sensei seminar 11/19-21/2016 in Atlanta, GA		-\$500.00	
January 2017 SEUSKF Dan shinsa gym rental		-\$255.00	
January 2017 SEUSKF Dan shinsa testing fees	\$450.00		
January 2017 SEUSKF Dan shinsa judges fees		-\$845.28	
Futagoishi-Sensei and Amishiro-Sensei seminar Feb. 11-12, 2017 in Atlanta, GA		-\$50.00	
S. Maeda travel to Int'l zone shimpan seminar 1/21-22/17		-\$200.00	
J. Kim travel to Int'l zone shimpan seminar 1/21-22/17		-\$200.00	
A. Ebihara travel to Int'l zone shimpan seminar 1/21-22/17		-\$200.00	
SEUSKF leadership seminar gym rental for August 12-13th, 2017 in Knoxville, TN		-\$245.00	
Unspent money from 2016-2017 fiscal year	\$2,122.87		
Transfer from Budget to Emergency funds	\$205.27		
Gifts for Greenville and R. Dunnivant for Team SEUSKF contribution		-\$109.54	
SEUSKF October 2017 Shinsa testing fees	\$2,465.00		
SEUSKF October 2017 Shinsa gym rental, judges fees, and judge travel		-\$1,541.40	
Gym rental for Jan 2018 dan shinsa		-\$200.00	
S. Maeda travel to Int'l zone shimpan seminar 2/10-11/2018		-\$300.00	
J. Kim travel to Int'l zone shimpan seminar 2/10-11/2018		-\$300.00	
SEUSKF Jan 2018 Dan shinsa testing fees	\$500.00		

SEUSKF Jan 2018 Dan shinsa judges and judge travel fees		-\$730.00	
Support for Yoshimura-Sensei seminar in Atlanta, GA Feb. 24-25th, 2018		-\$500.00	
T. Matsumura travel to Jr. Open to return trophies (April 2018)		-\$300.00	
Revenue from Memphis shinsa 10/21/2018	\$788.74		
Revenue from SEUSKF Junior tournament 1/19/2019	\$690.00		
Medals and gym rental for SEUSKF Youth tournament 1/19/2019 in Atlanta, GA		-\$728.06	
Funds to be Set Aside for Junior Open Championships for Summer 2018			\$2,000.00
Set aside from 2017-2018 Budget	\$2,000.00		

Funds to be Set Aside for National Championships for Summer 2020			\$11,573.91
Remaining from 2017 Championships	\$2,001.91		
Set aside from 2017-2018 Budget	\$7,000.00		
Team SEUSFK T-shirt sales	\$600.00		
January 2018 prospective practice Atlanta, GA gym rental		-\$348.00	
Donations to Team SEUSKF from various	\$2,720.00		
Gym rental for 1/20/2019 try-outs in Atlanta, GA		-\$400.00	

Funds for the Mentor Program (\$500 cap per region of the SEUSKF)			\$1,600.00
8/23/2010 \$2,000 from emergency funds transferred to fund the Mentor Program			
2011-2012 Budget of \$2,000 into Mentor Program (\$500 per region)			
2012-2013 Budget of \$1804 into Mentor Program (bring each region to \$1,000)			
2017-2018 Budget of \$838.73 into Mentor Program (bring each region to \$400)			
Northern Zone (MD, VA)	\$500.00		\$400.00
2011-2012 Budget into Mentor Program	\$500.00		
Transfer to National Team budget per 2/2/2014 BOD meeting		-\$750.00	
Transfer from 2014-2015 Budget	\$150.00		
Central Zone (NC, SC, GA)	\$500.00		\$400.00
2011-2012 Budget into Mentor Program	\$500.00		

K. Strawn one-time fee for travel to Winthrop University		-\$100.00	
2012-2013 Budget into Mentor Program	\$100.00		
K. Arai travel to Chapel Hill, NC (11/16/2013)		-\$500.00	
Jung Kook Kim Sensei seminar in Atlanta, GA March 8-9, 2014		-\$500.00	
Transfer from 2014-2015 Budget	\$400.00		
Masahiko Yamamoto (8-Dan) and Nobuaki Kotake (7-Dan) seminar July 3-5, 2015 in Atlanta, GA		-\$400.00	
Transfer from 2015-2016 Budget	\$350.00		
Futagoishi-Sensei and Amishiro-Sensei seminar Feb. 11-12, 2017 in Atlanta, GA		-\$350.00	
Transfer from 2017-2018 Budget	\$400.00		
Western Zone (TN, AL)	\$500.00		\$400.00
S. Yazaki travel to Knoxville, TN (2/26/11 - 2/27/11)		-\$200.00	
S. Maeda travel to Knoxville, TN (2/26/11 - 2/27/11)		-\$300.00	
2011-2012 Budget into Mentor Program	\$500.00		
J. Hyun travel to Nashville, TN for 7/1/2012 seminar		-\$250.00	
S. Maeda travel to Nashville, TN for 7/1/2012 seminar		-\$250.00	
2012-2013 Budget into Mentor Program	\$1,000.00		
Transfer to National Team budget per 2/2/2014 BOD meeting		-\$750.00	
Transfer from 2014-2015 Budget	\$150.00		
J. Hyun travel to Nashville, TN for 3/21/2-15 seminar		-\$195.50	
Transfer from 2015-2016 Budget	\$160.00		
K. Tamura and P. Hyun travel to Nashville for 5/21-22/16 kendo seminar		-\$353.23	
Transfer from 2017-2018 Budget	\$388.73		
Southern Zone (FL)	\$500.00		\$400.00
S. Maeda travel to Tampa Kendo Club (9/25/10 and 10/30/10)		-\$96.00	
S. Maeda travel to University of Central Florida Kendo Club (9/26/10, 10/17/10 and 11/7/10)		-\$216.00	
S. Maeda travel to Sedokan, Boynton Beach (8/29/10)		-\$177.00	
2011-2012 Budget into Mentor Program	\$500.00		
S. Maeda travel to Miami, FL (6/9/2012)		-\$215.00	
2012-2013 Budget into Mentor Program	\$704.00		
S. Maeda travel to Daytona Beach, FL (Haseikan) for check-up (10/19/2013)		-\$142.38	

Transfer to National Team budget per 2/2/2014 BOD meeting		-\$500.00	
Transfer from 2014-2015 Budget	\$42.38		
S. Maeda travel to Puerto Rico for mentoring June 12-14, 2015		-\$400.00	
Transfer from 2015-2016 Budget	\$350.00		
Transfer from 2017-2018 Budget	\$50.00		

The SEUSKF has \$5,178.27 remaining in the emergency funds as of 1/19/2019.

2.2 SEUSKF Checking Account Summary:

Treasurer's report for the SEUSKF (7/29/2018-1/19/2019)

Opening Balance		\$33,689.36
Deposits	New AUSKF/SEUSKF member dues (7/29/2018-1/19/2019)	\$1,030.00
	Donations to Team SEUSKF (T-shirts/donations/merchandise)	\$2,720.00
	Revenue from 10/21/18 Memphis shinsa	\$788.74
	PayPal Revenue (SEUSKF Youth tournament/AUSKF Youth registration/Donations)	\$1,001.39
Debits		
	Postage	\$0.00
	Board of Directors travel expenses for January meeting and room rental	-\$2,339.92
	Mentor program expenses (Aug.-Jan.)	\$0.00
	Promotional and seminar travel expenses (Aug.-Jan.)	\$0.00
	Gym rental and medals for SEUSKF Youth tournament 1/19/2019 in Atlanta, GA	-\$728.05
	Gym rental for 1/20/2019 Team SEUSKF try-outs	-\$400.00
Closing Balance		\$35,761.52
	<i>Prepared by T. Canada, SEUSKF Treasurer</i>	

2.3 SEUSKF 2018 End-Year Statistics (as of 1/17/2019):

Membership by Dojo

Dojo Name	Year 2018
Atlanta Kendo Kai	52
Baltimore-Annapolis Kendo	17

Central Florida Kendo Club	9
Charlotte Kendo Club	13
Chiyuu Ke of Puerto Rico Inc.	10
Columbia Kendo Club	12
Eastern Shore Virginia Kendo (ESVK)	1
Georgia Japanese Language School Kendo Club	7
Georgia Kendo Association	80
Greenville Kendo Club	6
Hampton Roads Kendo Club	13
Han Mi Martial Arts	5
Huntsville Kendo Club	10
Knoxville Kendo Club	7
Koryo Dojo	26
Memphis Kendo Club	22
Myrtle Beach Kendo Club	3
Nantobukan East Georgia Kendo Club	8
Nashville Kendo Club	31
North Raleigh Kendo Club	6
Northern Virginia Budokai	21
Peachtree City Kendo Association	7
Savannah Kendo Club	7
Sēdōkan Kendo	3
Seminole Kendo Club	1
Shudokan DC Kendo	2
South Florida Kendo Club	19
Summerlin Kendo Club	10

Tallahassee Kendo Club	5
Tampa Kendo Club	14
Toku Bu Kan	15
Triangle Kendo & Iaido	24
University of South Florida Kendo (USF Kendo)	4
University of Tennessee Kendo Club	4
Virginia Tech Kendo Club	3
Washington Kendo Club	6
Total	483

Membership by Rank

Rank	2018
6 Kyu	3
5 Kyu	12
4 Kyu	28
3 Kyu	18
2 Kyu	26
1 Kyu	29
1 Dan	42
2 Dan	42
3 Dan	49
4 Dan	43
5 Dan	20
6 Dan	4
7 Dan	4

Membership By Age

Age Range	2018
0 - 17	116
18 - 64	355
65+	12

Membership By Gender

Gender	2018
Male	387
Female	96

2.4 Yearly Dues Summary (since 2007):

	2007	2008	2009	2010	2011	2012	2013
SEUSKF Dues	\$7,195.00	\$6,285.00	\$7,525.00	\$8,670.00	\$13,965.00	\$14,665.00	\$14,820.00
AUSKF Dues	\$13,875.00	\$12,140.00	\$15,000.00	\$17,155.00	\$18,295.00	\$19,470.00	\$20,160.00
Total Combined Dues	\$21,070.00	\$18,425.00	\$22,525.00	\$25,825.00	\$32,260.00	\$34,135.00	\$34,980.00

	2014	2015	2015	2016	2017	2018
SEUSKF Dues	\$14,765.00	\$15,850.00	\$15,850.00	\$15,895.00	\$16,484.00	\$14,895.00
AUSKF Dues	\$20,395.00	\$21,340.00	\$21,340.00	\$21,110.00	\$22,800.00	\$21,060.00
Total Combined Dues	\$35,160.00	\$37,190.00	\$37,190.00	\$37,005.00	\$39,284.00	\$35,955.00

2.5 Yearly Summary of Members (since 2007):

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Male	326	279	337	387	412	441	447	449	469	461	435	387
Female	62	59	71	85	87	93	102	111	120	124	107	96
17 and Under	108	92	88	115	111	126	120	132	148	151	135	116
18 and Over	280	246	320	357	388	408	429	428	441	437	406	367
Total Number of Members	388	338	408	472	499	534	549	560	589	585	543	483

