



SEUSKF Board of Director meeting minutes

Meeting Date, Jan-18-2020

BOD members present:

Arai, Kunitoshi
Barr, Ryoko
Becerra, Moses
Canada, Tina
Hyun, Phillip
Ishimori, Nozomu
Maeda, Shinobu
Tamura, Ken
Watson, Mike

Guests present:

Matsumura, Tadahisa

Meeting Minutes

Secretary's Report-

The minutes from the previous meeting on Aug-3-2019 were read. Minutes as read were passed unanimously.

We had a small discussion not on agenda with a short update by Maeda and talk of a potential seminar. Koryo (VA) was thought to be a possible site as host. It was discussed that we would like to keep fees to a minimum but that the host dojo might need to charge a small fee to cover costs.

There was also a short discussion of team members and costs. In addition to the support directly from the SEUSKF it is thought that each dojo should try to get support for their members that are on the team. We are trying to defray participant's costs to themselves and family to a minimum and support by the home dojo of each participant would be helpful if available.

It was also mentioned on another topic that Jot Form had some issues and other payment

Treasurer's Report-

(See Appendix 1 at end of minutes)

It was noted that AUSKF dues would be past due after March 15. Tina Canada would send out dues notices to all members.

A waiver that includes SEUSKF as well as home dojo should be done and then posted to SEUSKF web page for members. This would be in addition to insurance coverage by AUSKF and would also cover in times when insurance coverage might lapse at renewals.

Old Business:

BOD numbers

- Previously we had discussed whether it was advisable to increase the BOD numbers from 9 members to a higher number to increase membership population and to spread workflow for the board across more people. It was decided that at this time that idea would be tabled and we would not pursue it right now. However we did discuss the need for more individuals in particular projects. It was decided that it would be reasonable for the board to create non-board member committees with individuals from the SEUSKF membership to hold positions, even advisory committees. This could potentially be helpful for events and SEUSKF team needs and the like. So this is an open idea that the Board may enact as needed.

Update AUSKF listing of SEUSKF dojos

- We are preparing an update to the AUSKF website for member dojo information. In the past this is not always easy to get done but R. Barr and M. Watson were getting a listing together. Once M. Watson had a completed list it would be sent off. As a note to members dojos, please always try to keep your dojo contacts and sensei name plus appropriate email addresses current with the SEUSKF. It is very difficult to confirm some dojo's current information and it is best to keep this up to date whenever a change is made. Contact the SEUSKF secretary to change or

-----**Lunch Recess**-----

New Business-

Ikkyu promotion

- We discussed kyu eligibility rules. It seems people were confused by a recommendation in the online promotion guide that people should wait 6 months after passing ikkyu to attempt shodan. Since this was a point of confusion the BOD has agreed to remove the suggestion from the guidelines.

Team Discussion-

- How many managers are going to be needed is a question? Tina had sent an email several months prior about the manager duties as seen below:
 - o Able to communicate and respond via email/text/or cell with the Team coaches
 - o Able to compose communications to the team players regarding various upcoming events/practices/information, etc.
 - o Able to use Excel and proficient in filling out spreadsheets and tabulating a team budget
 - o Available to attend the 2020 All United States National Championships in Detroit, Michigan (Exact date to be determined).

- Able to take notes during the Managers/Coaches meeting and assist in picking the brackets for the teams.
- Able to help fundraising efforts for Team SEUSKF
- Able to complete the registration packet for Team SEUSKF to the AUSKF championships (combination of online registration and excel spreadsheet).
- Able to be flexible.

1 manager per coach would be nice. I believe at the time we had 2 with a potential 3rd.

We are looking for a minimum of 4 actually and even as many as 5-6 would be useful. It was stressed that managers need to be fully aware of all their duties as well as being willing and able to help out with other tasks.

There was also a discussion of team players would need a team first attitude and that there really was no place for individual egos on the team.

Plan to weed down to the top

:

7 men's team candidates

7 women's team candidates

7 senior's team candidates

Only 1 women's senior candidate so far

Mudansha- 5 chosen

N. Ishimori offered to let Team members use the golden Dou's from Columbia Kendo club if they wish for team unity.

Tadahisa Matsumura discussed Youth team progress. So far:

5 senior boys decided

Junior boys not yet decided

Only 1 senior girl

5 Junior girls have been decided

K. Tamura led a discussion of team logistics.

- Delivering bogu to venue had to be done but potential to just purchase shinai at venue to cut back on shipping arrangements is something to consider.
- Maybe arrive at venue 1 or 2 days in advance to get settled. Group hotel arrangements would be potential. Also travel arrangements. Is there a possibility to rent a bus or something?

Reimbursements for NA Zone Shinpan seminar travel. It was approved to give each SEUSKF attendee reimbursement of \$100 for the trip to Vancouver.

2020 SEUSKF Tournament

- Host? Possibly Northern Virginia area. Potentially include iaido demonstration since some of the clubs in northern region have iaido.

- Needs to be discussion of the intent of kendo and competition vs. kihon and reiho in kendo. Could be done at tournament but also could be done via web page and social media.

Other topics

- Look into adding a statement of kendo on the web page, potentially with links to videos recommended by BOD and/or statements or Q&A with some BOD?

Committee Breakout-

Competition-

- Recap the Feb 3 team practice before making final selections
- Team practice at All Carolina March 28/29
- June seminar (Koryo) team practice
- July 17-19 National tournament
- Need more fund raising brain storming
- Contact companies as sponsors/tax deductible donations/sponsor advertising
- Fund raise for 2019 tax year
- All Carolina tournament profits to be donated to team (secretary's note: Thank you Columbia Kendo Club!)
- For the future"
 - o Host Team USA visit/practice
 - o Potential platers for USA Team tryouts

Education-

- GKA will be welcoming the return of Jung Kook Kim sensei, taisho on Korean WKC team and Korean team coach for a seminar at the end of May.
- If there is a seminar hosted by Koryo dojo, possibly in early June, may be able to combine with last team practice.

Promotion-

- Add kata only test questions to promotion form. Add the following questions for person needing to re-take kata portion of exam:
Date keiko portion of exam was passed (potentially also location)
Name of Chief Examiner for failed kata exam
- Encourage more kata practice for all levels
- Should we look at holding a seminar for shinsa examiners? Topics covered could be:
 - o How to do training
 - o Mock promotion
 - o Possible for next leadership seminar?
 - o Would be useful also for examinees to understand what examiners are looking for as well as helping train examiners to be good examiners

- In promotion testing host dojo can set testing fee but should not be exorbitant

Other new business-

**Appendix 1.
SEUSKF Treasurer's Report (period 8/4/2019-1/18/2020)
prepared by Tina L. Canada**

Detailed Budget Report:

Notation	Budgeted for July 2019 to August 2019	Actual Expenses	Total Remaining
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Junior Open Championship	\$2,000.00		\$0.00
Accrued for Spring of 2020 (Set Aside)		-\$2,000.00	
National Championship	\$5,630.00		\$0.00
Accrued for Nationals in Summer 2020 (Set Aside)		-\$5,630.00	
BOD travel/meetings	\$6,000.00		\$3,660.08
January Board room rental, Atlanta, GA		-\$239.92	
M. Watson travel Jan. Board meeting		-\$300.00	
M. Becerra travel Jan. Board meeting		-\$500.00	
S. Maeda travel Jan. Board meeting		-\$400.00	
J. Hyun travel Jan. Board meeting		-\$200.00	
T. Canada travel Jan. Board meeting		-\$500.00	
Website expenses	\$150.00		-\$5.88
Website hosting for 12 months		-\$155.88	
SEUSKF Promotional & seminars expenses (\$500 cap per region of the SEUSKF)			
Northern Zone (MD, VA)	\$500.00		\$500.00
Central Zone (NC, SC, GA)	\$500.00		\$500.00
Western Zone (TN, AL)	\$500.00		\$500.00
Southern Zone (FL)	\$500.00		\$500.00
Administrative expenses	\$150.00		\$49.82
Paypal overhead			
Checking account overhead (new checks)		-\$100.18	
Iaido Seminar Fund	\$500.00		\$500.00
Mentor Program	\$0.00		\$0.00
Transferred to Emergency funds	\$0.00		\$0.00
Transferred to Emergency funds		\$0.00	
Total Budget	\$16,430.00	-\$10,225.98	\$6,204.02

Emergency funds (unspent money from previous years' budgets)	\$9,869.58		\$11,908.34
Gym rental for 10/23/16 SEUSKF shinsa		-\$512.50	
Shigematsu-Sensei seminar 11/19-21/2016 in Atlanta, GA		-\$500.00	
January 2017 SEUSKF Dan shinsa gym rental		-\$255.00	
January 2017 SEUSKF Dan shinsa testing fees	\$450.00		

January 2017 SEUSKF Dan shinsa judges fees		-\$845.28	
Futagoishi-Sensei and Amishiro-Sensei seminar Feb. 11-12, 2017 in Atlanta, GA		-\$50.00	
S. Maeda travel to Int'l zone shimpan seminar 1/21-22/17		-\$200.00	
J. Kim travel to Int'l zone shimpan seminar 1/21-22/17		-\$200.00	
A. Ebihara travel to Int'l zone shimpan seminar 1/21-22/17		-\$200.00	
SEUSKF leadership seminar gym rental for August 12-13th, 2017 in Knoxville, TN		-\$245.00	
Unspent money from 2016-2017 fiscal year	\$2,122.87		
Transfer from Budget to Emergency funds	\$205.27		
Gifts for Greenville and R. Dunnavant for Team SEUSKF contribution		-\$109.54	
SEUSKF October 2017 Shinsa testing fees	\$2,465.00		
SEUSKF October 2017 Shinsa gym rental, judges fees, and judge travel		-\$1,541.40	
Gym rental for Jan 2018 dan shinsa		-\$200.00	
S. Maeda travel to Int'l zone shimpan seminar 2/10-11/2018		-\$300.00	
J. Kim travel to Int'l zone shimpan seminar 2/10-11/2018		-\$300.00	
SEUSKF Jan 2018 Dan shinsa testing fees	\$500.00		
SEUSKF Jan 2018 Dan shinsa judges and judge travel fees		-\$730.00	
Support for Yoshimura-Sensei seminar in Atlanta, GA Feb. 24-25th, 2018		-\$500.00	
T. Matsumura travel to Jr. Open to return trophies (April 2018)		-\$300.00	
Revenue from Memphis shinsa 10/21/2018	\$788.74		
Revenue from SEUSKF Junior tournament 1/19/2019	\$690.00		
Medals and gym rental for SEUSKF Youth tournament 1/19/2019 in Atlanta, GA		-\$728.06	
S. Maeda travel to Int'l zone shimpan seminar 1/26-27/19		-\$100.00	
J. Kim travel to Int'l zone shimpan seminar 1/26-27/19		-\$100.00	
A. Ebihara travel to Int'l zone shimpan seminar 1/26-27/19		-\$100.00	
P. Register travel to Int'l zone shimpan seminar 1/26-27/19		-\$100.00	
P. Litterbach travel to Int'l zone shimpan seminar 1/26-27/19		-\$100.00	
Support of two 8 Dan Sensei to GKA for Memorial Day weekend seminar		-\$1,000.00	

Donation to SEUSKF from PayPal charity fund	\$291.00		
Funeral flowers for GKA founder, Holt-Sensei		-\$185.90	
Gym rental for August 2019 Leadership seminar in Columbia, SC		-\$307.50	
Audit of account (addition of uncashed checks, dues post-deadline, etc.)	\$4,397.08		
Yamamoto-Senseis seminar in Atlanta, GA support (mid-November 2019)		-\$1,000.00	
To AKK for paypal portion of 2019 SEUSKF Tournament merchandise sales		-\$340.00	
Transfer from Paypal to budget (including revenue from 2019 SEUSKF tournament sales)	\$1,178.98		

Funds to be Set Aside for Junior Open Championships for Summer 2020			\$2,000.00
Set aside from 2019-2020 Budget	\$2,000.00		

Funds to be Set Aside for National Championships for Summer 2020			\$22,940.91
Remaining from 2017 Championships	\$2,001.91		
Set aside from 2017-2018 Budget	\$7,000.00		
Team SEUSKF T-shirt sales	\$600.00		
January 2018 prospective practice Atlanta, GA gym rental		-\$348.00	
Set aside from 2018-2019 Budget	\$5,865.00		
Donations to Team SEUSKF from various	\$2,720.00		
Gym rental for 1/20/2019 try-outs in Atlanta, GA		-\$400.00	
Donations to Team SEUSKF from T-shirt sales	\$330.00		
Donations to Team SEUSKF from T-shirt sales	\$142.00		
Mens Team outside team building and tournament experience at NYC tournament, June 16, 2019		-\$600.00	
Set aside from 2019-2020 Budget	\$5,630.00		

Funds for the Mentor Program (\$500 cap per region of the SEUSKF)			\$1,600.00
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8/23/2010 \$2,000 from emergency funds transferred to fund the Mentor Program			
2011-2012 Budget of \$2,000 into Mentor Program (\$500 per region)			
2012-2013 Budget of \$1804 into Mentor Program (bring each region to \$1,000)			
2017-2018 Budget of \$838.73 into Mentor Program (bring each region to \$400)			
Northern Zone (MD, VA)	\$500.00		\$400.00
2011-2012 Budget into Mentor Program	\$500.00		
Transfer to National Team budget per 2/2/2014 BOD meeting		-\$750.00	
Transfer from 2014-2015 Budget	\$150.00		
Central Zone (NC, SC, GA)	\$500.00		\$400.00
2011-2012 Budget into Mentor Program	\$500.00		
K. Strawn one-time fee for travel to Winthrop University		-\$100.00	
2012-2013 Budget into Mentor Program	\$100.00		
K. Arai travel to Chapel Hill, NC (11/16/2013)		-\$500.00	
Jung Kook Kim Sensei seminar in Atlanta, GA March 8-9, 2014		-\$500.00	
Transfer from 2014-2015 Budget	\$400.00		
Masahiko Yamamoto (8-Dan) and Nobuaki Kotake (7-Dan) seminar July 3-5, 2015 in Atlanta, GA		-\$400.00	
Transfer from 2015-2016 Budget	\$350.00		
Futagoishi-Sensei and Amishiro-Sensei seminar Feb. 11-12, 2017 in Atlanta, GA		-\$350.00	
Transfer from 2017-2018 Budget	\$400.00		
Western Zone (TN, AL)	\$500.00		\$400.00
S. Yazaki travel to Knoxville, TN (2/26/11 - 2/27/11)		-\$200.00	
S. Maeda travel to Knoxville, TN (2/26/11 - 2/27/11)		-\$300.00	
2011-2012 Budget into Mentor Program	\$500.00		
J. Hyun travel to Nashville, TN for 7/1/2012 seminar		-\$250.00	
S. Maeda travel to Nashville, TN for 7/1/2012 seminar		-\$250.00	
2012-2013 Budget into Mentor Program	\$1,000.00		
Transfer to National Team budget per 2/2/2014 BOD meeting		-\$750.00	
Transfer from 2014-2015 Budget	\$150.00		
J. Hyun travel to Nashville, TN for 3/21/2-15 seminar		-\$195.50	
Transfer from 2015-2016 Budget	\$160.00		

K. Tamura and P. Hyun travel to Nashville for 5/21-22/16 kendo seminar		-\$353.23	
Transfer from 2017-2018 Budget	\$388.73		
Southern Zone (FL)	\$500.00		\$400.00
S. Maeda travel to Tampa Kendo Club (9/25/10 and 10/30/10)		-\$96.00	
S. Maeda travel to University of Central Florida Kendo Club (9/26/10, 10/17/10 and 11/7/10)		-\$216.00	
S. Maeda travel to Sedokan, Boynton Beach (8/29/10)		-\$177.00	
2011-2012 Budget into Mentor Program	\$500.00		
S. Maeda travel to Miami, FL (6/9/2012)		-\$215.00	
2012-2013 Budget into Mentor Program	\$704.00		
S. Maeda travel to Daytona Beach, FL (Haseikan) for check-up (10/19/2013)		-\$142.38	
Transfer to National Team budget per 2/2/2014 BOD meeting		-\$500.00	
Transfer from 2014-2015 Budget	\$42.38		
S. Maeda travel to Puerto Rico for mentoring June 12-14, 2015		-\$400.00	
Transfer from 2015-2016 Budget	\$350.00		
Transfer from 2017-2018 Budget	\$50.00		

The SEUSKF has \$11,908.34 remaining in the emergency funds as of 1/18/2020.

SEUSKF Checking Account Summary:

Treasurer's report for the SEUSKF (8/4/2019-1/18/2020)

Opening Balance		\$50,132.76
Deposits	New AUSKF/SEUSKF member dues (8/4/2019-1/18/2020)	\$1,690.00
	Donations to Team SEUSKF (T-shirts/donations/merchandise)	\$480.00
	Audit of account (addition of uncashed checks, etc.)	
	PayPal Revenue (SEUSKF Tournament merchandise/Donations)	\$1,178.98
Debits		
	Checking account overhead (new checks)	-\$100.18
	Website hosting for 12 months	-\$155.88
	Board of Directors travel expenses for January meeting and room rental	-\$2,339.92
	AKK portion of paypal merchandise sales from 2019 SEUSKF tournament	-\$340.00

	Mentor program expenses (Aug.-Jan.)	\$0.00
	Promotionals and seminar travel expenses (Aug.-Jan.)	\$0.00
	Support for Yamamoto-Senseis seminar in Atlanta, GA 11/2019	-\$1,000.00
Closing Balance		\$49,545.76
	<i>Prepared by T. Canada, SEUSKF Treasurer</i>	

1.1 SEUSKF 2019 End-Year Statistics (as of 1/12/2020):

Dojo Name	2019
Atlanta Kendo Kai	35
Baltimore-Annapolis Kendo	13
Briarwood Kendo Club at Birmingham	11
Charleston Kendo & Iaido Club	3
Charlotte Kendo Club	13
Chiyuu Ke of Puerto Rico Inc.	5
Columbia Kendo Club	8
Common Ground Martial Arts Academy	5
Georgia Japanese Language School Kendo Club	9
Georgia Kendo Association	78
Greenville Kendo Club	9
Hampton Roads Kendo Club	12
Han Mi Martial Arts	10
Huntsville Kendo Club	12
Jacksonville Kendo Club	3
Johns Hopkins University Kendo Club	2
Knoxville Kendo Club	6
Koryo Dojo	21
Memphis Kendo Association	4

Dojo Name	2019
Memphis Kendo Club	22
Myrtle Beach Kendo Club	4
Nantobukan East Georgia Kendo Club	8
Nashville Kendo Club	35
North Raleigh Kendo Club	6
Northern Virginia Budokai	28
Peachtree City Kendo Association	6
Savannah Kendo Club	7
Sēdōkan Kendo	2
South Florida Kendo Club	19
Summerlin Kendo Club	11
Tallahassee Kendo Club	4
Tampa Kendo Club	17
Toku Bu Kan	15
Triangle Kendo & Iaido	19
University of South Florida Kendo (USF Kendo)	2
University of Tennessee Kendo Club	5
Virginia Beach Kendo and Iaido Club	2
Virginia Tech Kendo Club	7
Washington Kendo Dojo	7
Total	485

Membership By Rank

Rank	2019
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6 Kyu	8
5 Kyu	23
4 Kyu	38
3 Kyu	37
2 Kyu	34
1 Kyu	41
1 Dan	29
2 Dan	41
3 Dan	65
4 Dan	45
5 Dan	28
6 Dan	6
7 Dan	5

Membership By Age

Age Range	2019
0 - 17	135
18 - 64	334
65+	11

Membership By Gender

Gender	2019
Male	386
Female	99

Yearly Dues Summary (since 2007):

	2007	2008	2009	2010	2011	2012	2013	2014
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SEUSKF Dues	\$7,195	\$6,285	\$7,525	\$8,670	\$13,965	\$14,665	\$14,820	\$14,765
AUSKF Dues	\$13,875	\$12,140	\$15,000	\$17,155	\$18,295	\$19,470	\$20,160	\$20,395
Total Combined Dues	\$21,070	\$18,425	\$22,525	\$25,825	\$32,260	\$34,135	\$34,980	\$35,160

	2015	2016	2017	2018	2019	2020	2021	2022
SEUSKF Dues	\$15,850	\$15,895	\$16,484	\$14,895	\$17,610			
AUSKF Dues	\$21,340	\$21,110	\$22,800	\$21,060	\$23,910			
Total Combined Dues	\$37,190	\$37,005	\$39,284	\$35,955	\$54,170			

Yearly Summary of Members (since 2007):

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Male Members	326	279	337	387	412	441	447	449	469	461	435	387	386
Female Members	62	59	71	85	87	93	102	111	120	124	107	96	99
17 and Under	108	92	88	115	111	126	120	132	148	151	135	116	135
18 and Over	280	246	320	357	388	408	429	428	441	437	406	367	350
Total Number of Members	388	338	408	472	499	534	549	560	589	585	543	483	485